



## School Safety Data Collection Project

Q1.

# SAFE Grant Application Cycle 1 – Needs Assessment

**Survey closes on September 21, 2023**

Q2. Preventing school violence requires addressing the factors that put people at risk for or that protect them from violence. In an effort to support local safety efforts, on May 31st, 2023 the Texas Education Agency (TEA) released the [adopted 19 Texas Administrative Code \(TAC\) Chapter 61, School Districts, Subchapter CC, Commissioner’s Rules Concerning School Facilities, §61.1031, School Safety Requirements](#) to provide a minimum standard for educational facilities for the state of Texas.

The 88th Texas Legislative Session appropriated \$800M towards supporting school systems in meeting the

adopted school safety standards. School systems that have applied to the 2022-2025 School Safety Standards Formula Grant and have not certified compliance with the facility requirements are highly encouraged to complete the Safety and Facility Enhancement (SAFE) grant application. School systems should include expenses needed to comply with the facility standards and not funded through the 2022-2025 School Safety Standards Formula Grant. School systems should complete all survey fields with as much accuracy as possible and should include and indicate in each section actual money spent or contract bid amounts received where applicable. Expenses may date back to June 1, 2022.

School systems should complete the application no later than **September 21, 2023**.

**This is not a guarantee of funding and amounts submitted are not a guarantee of any future funding amount received.**

**NOTE:**

Once a survey is started, it will remain open for only 48 hours. After 48 hours, the information will be cleared from the survey and the applicant will have to start from the beginning. Schools systems can download a [PDF preview of the survey](#) prior to completing the Qualtrics survey.

# School Systems should not include expenses being funded through the 2022-2025 School Safety Standards Formula Grant or Silent Panic Alert Technology (SPAT) grant.

## Q3. District Information

### Q4. LEA Region and County-District Number (CDN)

Select your district's Education Service Center (ESC) Region, and then select your LEA name.

ESC Region

LEA Name and CDN

### Q5. LEA Contact Information

Primary Contact Name

Primary Contact Email

Primary Contact Phone  
Number

Secondary Contact Name

Secondary Contact Email

Secondary Contact  
Phone Number

Q6. District enrollment

Q7. Total number of campuses

Q8. Compliance Certification - Please select the description below that best aligns to your district's

compliance with the facility safety standards.

- We have applied and have not certified minimal compliance within the 2022-2025 School Safety Standards Formula Grant application
- We have applied and have certified minimal compliance within the 2022-2025 School Safety Standards Formula Grant application
- We did not apply for the 2022-2025 School Safety Standards Formula Grant
- We have certified compliance with the School Safety Standards Formula Grant; however, we have since realized that we DO NOT meet the rule requirements and will require additional funds.
- We are a new LEA and was not eligible for the 2022-2025 School Safety Standards Formula Grant

## Q9. **Previously Certified - Currently Not Compliant**

This section is for LEAs that had previously certified as compliant within the 2022-2025 School Safety Standards Formula Grant but are now claiming they are not in compliance. This section has questions related to your current compliant status and grant spending. Once the agency has reviewed your application, they may request additional documentation, such as contractor agreements, contractor quotes, purchase agreements, and other documentation as deemed appropriate by the agency in order to determine eligibility for this grant.

Q10. What was your total allotment for the 2022-2025 School Safety Standards Formula grant?

Q11. On which components of facilities safety did you spend funding (check all that apply)?

- New Fencing and Installation
- Fencing: Anti-scaling Materials and Installation
- Exterior Door Components
- Exterior Glass Doors
- Windows
- Communications Infrastructure
- Silent Panic Alert Technology
- Exterior Door Numbering
- Exterior Master Key Box

Q12. What was the total combined spending on the components listed in the above question?

Q13. Why do you think you are currently not in compliance? What changed from when you certified compliance on the grant?

Q14. Once an LEA certified compliance on the 2022-2025 School Safety Standards Formula grant, there was an additional list of allowable costs that the LEA would be able to spend the funds on to increase safety beyond the state requirements. Did your LEA purchase items from the "Other Allowable Costs" list once it certified compliance?

- Yes
- No

Q15. Indicate which items were purchased here:

Q16. What was the total costs for these items?

Q17.

## **District Safety Standards Costs**

The following sections include all of the required components of the adopted 19 Texas Administrative Code (TAC) Chapter 61, School Districts, Subchapter CC, Commissioner's Rules Concerning School Facilities, §61.1031, School Safety Requirements and is only applicable to instructional facilities.

For the purpose of this survey an **instructional facility** is defined in Texas Education Code (TEC), §46.001, and includes any real property, an improvement to real property, or a necessary fixture of an improvement to real



property that is used predominantly for teaching curriculum under TEC, §28.002. For purposes of this survey, an instructional facility does not include real property, improvements to real property, or necessary fixtures of an improvement to real property that are part of a federal, state, or private correctional facility or facility of an institution of higher education, medical provider, or other provider of professional or social services over which a school system has no control.

**NOTE: School systems that complete the survey will need complete all sections of the survey. If a school system does not need to purchase a listed component, it should indicate so by inputting a zero (0) for that component. School systems should include work already done to implement the rule dating back to June 1, 2022. School systems must complete all survey fields with as much as accuracy as possible. School systems should include actual money spent or received contract bid amounts and indicate as such in each section. School systems should not include work already funded through the 2022–2025 School Safety Standards Formula Grant.**

## Q18. **Exterior Secured Area - Fencing**

For purposes of this survey exterior secured area is defined as an area fully enclosed by a fence and/or wall that: (A) if enclosed by a fence or wall, utilizes a fence or wall at least 6 feet high with design features that prevent it from being easily scalable, such as stone, wrought iron, chain link with slats or wind screen, or chain link topped with an anti-scaling device, or utilizes a fence or wall at least 8 feet high; (B) is well maintained; and (C) if gated, features locked gates with emergency egress hardware and has features to prevent opening from the exterior without a key or combination mechanism.

**A secured area and security fencing is not a required component of the rule but is provided as means to allow operational flexibility within the instructional facility and is therefore an allowable cost to include.**

## Q19. **New Fence Purchasing and Installation**

Allowable uses for purchase of fencing for this section are as follows:

- Emergency egress gates;
- Anti-scaling devices;
- Fencing; and
- Fence posts.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation is an allowable use of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022-2025 School Safety Standards Formula Grant.***

Q20. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q21. Provide the total linear footage needed for the district for both previously purchased fencing (going back to June 1, 2022) and additional fencing identified in vendor bids to

create an exterior secure area. **These must be actual measurements and not estimations.**

Q22. Provide the total quoted or actual cost for fencing materials and installation.

### Q23. **Fencing: Anti-scaling Materials**

Allowable uses to upgrade pre-existing fencing to become compliant with School Safety Standards rule are as follows:

- Increasing the height of pre-existing fence to meet the height requirements of the School Safety Standards rule; and
- Modification of other pre-existing fencing components to bring fence(s) up to standard.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation is an*

*allowable use of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022–2025 School Safety Standards Formula Grant.***

Q24. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q25. Provide the total linear footage fencing that needed anti-scaling materials for the district.

Q26. Provide the total quoted or actual cost for materials and installation.

## Q27. **Exterior Door Components**

Exterior doors must be constructed, both for the door and door frame and their components, of materials and in a manner that make them resistant to entry by intruders. Exterior doors must include a mechanism that fully closes and engages locking hardware automatically after entry or egress without manual intervention, regardless of air pressure within or outside of the facility, a mechanism that allows the door to be opened from the inside when locked to allow for emergency egress while remaining locked, and, if keyed for re-entry be capable of being unlocked with a single (or a small set of) master key(s) – whether physical key, punch code, key-fob or similar electronic key device.

Allowable uses of funds to purchase door reinforcement components are as follows:

- Door;
- Mechanical door auto-closer;
- Mechanical door lock;
- Emergency egress pushbar;
- Door frame; and

- Center mullion.

Allowable uses for rekeying of mechanical doors are as follows:

- Master key rekeying on mechanical doors.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation and asbestos remediation as needed related to the replacement of door frames or window frames to compliant with the safety standards rule is an allowable use of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022–2025 School Safety Standards Formula Grant.***

Q28. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q29. Provide the number of doors that need upgrades to: door, door frame, or door components (excludes glass on glass doors).

Q30. Provide the quoted or actual cost for the number of doors that need upgrades to: door, door frame, or door components (excludes glass on glass doors) to include all necessary parts and labor.

Q31. Provide the number of doors currently keyed that would require rekeying to a master key.

Q32. Provide the quoted or actual cost for the number of doors currently keyed that would require rekeying to a master key.



### Q33. **Exterior Glass Doors**

Any glass exterior door that is not within a secured area must be reinforced with forced-entry resistant film.

Allowable uses of funds for glass exterior doors are as follows:

- Purchase of forced-entry resistant film; and
- Installation materials.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation is an allowable use of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022-2025 School Safety Standards Formula Grant.***

Q34. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q35. Provide the number of doors that need glass reinforced.

Q36. Provide the quoted or actual cost to have the glass reinforced to include all necessary parts and labor.

Q37. Provide the total square footage of window film needed.

## Q38. **Windows**

Except when inside an exterior secured area, defined as an area fully enclosed by a fence and/or wall, all windows that are adjacent to an exterior door and that are of a size and position that, if broken, would easily permit an individual to reach in and open the door from the inside, shall be constructed or modified such that the glass cannot be easily broken.

Except when inside an exterior secured area, all ground-level windows near exterior doors and that are of a size and position that permits entry from the exterior if broken shall be constructed or modified such that the glass cannot be easily broken and allow an intruder to enter through the window frame (for example, using forced entry-resistant film).

If designed to be opened, all ground-level windows have functional locking mechanisms that allow for the windows to be locked from the inside and, if large enough for an individual to enter when opened or if adjacent to a door, be closed and locked when staff are not present.

Allowable uses of funds for windows adjacent to or near exterior doors are as follows:

- Purchase of forced-entry resistant film; and
- Installation.

Allowable uses of funds for cases in which the window frame itself is not removable and the frame and window must be upgrade to comply with safety standards rule are as follows:

- Purchase of forced-entry resistant window;
- Window frame; and
- Installation materials.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation and asbestos remediation as needed related to the replacement of door frames or window frames to comply with the safety standards rule is an allowable use of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022–2025 School Safety Standards Formula Grant.***

Q39. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q40. Provide number of windows adjacent to or near doors that need glass reinforced.

Q41. Provide quoted or actual cost to reinforce windows adjacent to or near doors to include all necessary parts and labor.

Q42. Provide the total square footage associated to reinforce windows adjacent to or near doors.

### Q43. **Communications Infrastructure**

A communications infrastructure must be implemented, which ensures equipment is in place such that law enforcement and emergency responder two-way radios can function within most portions of the building(s).

Allowable uses of funds for communications infrastructure are: Purchase and installation of equipment that allows emergency responder two-way radios to function within most portions of the building(s) NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation is an allowable use of funds for this survey.

***NOTE: Do not include expenses being funded through the 2022-2025 School Safety Standards Formula Grant.***

Q44. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q45. Provide the quoted or actual cost for implementation.

Q46. Please describe the type of equipment and upgrades needing to be done.

#### Q47. **Silent Panic Alert Technology**

A communications infrastructure must be implemented, which shall include a panic alert button, duress, or equivalent alarm system, via standalone hardware software, or integrated into other telecommunications devices or online applications, that includes the following functionality: an alert must be capable of being triggered by campus staff, including temporary or substitute staff,

from an integrated or enabled device, an alert must be triggered automatically in the event a district employee makes a 9-1-1 call using the hardware or integrated telecommunications devices described in this subparagraph from any location within the school system, with any alert generated, the location of where the alert originated shall be included, the alert must notify a set of designated school administrators as needed to provide confirmation of response, and, if confirmed, notice must be issued to the 9-1-1 center of an emergency situation requiring a law enforcement and/or emergency response and must include the location of where the alert originated (a notice can simultaneously be issued to all school staff of the need to follow appropriate emergency procedures), and, for any exterior doors that feature electronic locking mechanisms that allow for remote locking, the alert system will trigger those doors to automatically lock.

Allowable uses of funds for silent panic alert technologies are as follows:

- Purchase and installation of silent panic alert technology;
- Maintenance/service contracts for silent panic alert technology systems;
- Either solely or in combination with other funds, to purchase comprehensive school safety software



systems that include, but are not limited to, visitor screening, safety drills, response to emergencies, and reunification but only if the silent panic alert technology is a primary component (50% or more of total cost) of the comprehensive system.

- LEA personnel costs only associated with the installation of silent panic alert technologies;
- Lease purchase of silent panic alert technologies..

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation are allowable uses of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022–2025 School Safety Standards Formula Grant.***

Q48. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q49. Provide the quoted or actual cost for a panic alert system implementation not already covered by local or grant funds.

### Q50. **Exterior Door Numbering**

All instructional facilities campus-wide, including modular, portable buildings, must include the addition of graphically represented alpha-numerical characters on both the interior and exterior of each exterior door location. The characters may be installed on the door, or on at least one door at locations where more than one door leads from the exterior to the same room inside the facility, or on the wall immediately adjacent to or above the door location. Characters shall comply with the International Fire Code, §505.

Allowable uses of funds for exterior door numbering are as follows:

- Purchasing alpha-numerical characters that comply with the International Fire Code, §505; and
- Installation materials.

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation are allowable uses of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022–2025 School Safety Standards Formula Grant.***

Q51. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q52. Provide the total quoted or actual cost for materials and installation.

Q53. **Exterior Master Key Box**

All facilities must: (A) include one or more distinctive, exterior secure master key box(es) designed to permit emergency access to both law enforcement agencies and emergency responder agencies from the exterior (for example, a Knox box) at a location designated by the local authorities with applicable jurisdiction; or (B) provide all local law enforcement electronic or physical master key access to the building(s).

*NOTE: Contracted installation and payroll for LEA maintenance or operations staff installation are allowable uses of funds for this survey.*

***NOTE: Do not include expenses being funded through the 2022-2025 School Safety Standards Formula Grant.***

Q54. The funds in this section were calculated using the following:

- Actual funds spent or written vendor bids
- We are still awaiting contractor bids and don't have actual costs
- We are compliant with this component and do not need funding

Q55. Provide the total quoted or actual cost for materials and installation.

**Q56. Certification and Incorporation Acknowledgement**

I certify that this information contained within this SAFE Grant Needs Assessment tool is, to the best of my knowledge, correct and further certify that this organization named above has authorized me as its representative to complete this assessment. I further certify that all cost information reported within comes from actual costs spent or contracted vendor agreements.

**Q57. Certification and Incorporation Acknowledgement**

Authorizing Official Name

Title

Email

Phone

**Q58. Certification and Incorporation  
Acknowledgement Signature**

SIGN HERE

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clear

**Q59. Certification and Incorporation  
Acknowledgement Signature Date  
(mm/dd/yyyy)**

Q60. Based on your response, your district is not eligible for this grant opportunity.

Click the "Next" button to submit this survey. A copy of the survey information will be sent to the contact email addresses included in your submission.

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