



Organization: ALVARADO ISD  
 Campus/Site: N/A  
 Vendor ID: 1756000027

County District: 126901  
 ESC Region: 11  
 School Year: 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### General Information GS2000 - Certify and Submit

Due: 04/01/2024 11:59 PM  
 Application Status: Submitted

Amendment #: 00  
 Version #: 01

Description	Required	Status	Last Update
<b>General Information</b>			
GS2100 - Applicant Information	*	Complete	02/15/2024 02:55 PM
GS2300 - Negotiation Comments and Confirmation		New	
<b>Program Description</b>			
PS3013 - Program Plan	*	Complete	02/15/2024 03:09 PM
PS3014 - Program Narrative	*	Complete	04/01/2024 05:56 PM
<b>Program Budget</b>			
BS6001 - Program Budget Summary and Support		Complete	02/16/2024 12:01 PM
BS6101 - Payroll Costs		Complete	02/16/2024 12:02 PM
BS6201 - Professional and Contracted Services		Complete	02/16/2024 08:23 AM
BS6401 - Other Operating Costs		Complete	02/16/2024 12:04 PM
BS6501 - Debt Services		Complete	02/16/2024 08:24 AM
BS6601 - Capital Outlay		Complete	02/16/2024 08:25 AM
<b>Provisions Assurances and Certifications</b>			
CS7000 - Provisions, Assurances and Certifications	*	Complete	02/16/2024 08:25 AM

#### Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

#### Authorized Official

Select Contact:  or

First Name: Kenneth Initial: R Last Name: Estes Title: Superintendent

Phone: 817-783-6800 Ext: E-Mail: kene@alvaradoisd.net

#### Submitter Information

First Name: Kenneth Last Name: Estes

Approval ID: kenneth.estes Submit Date and Time: 04/01/2024 08:13:16 PM



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2024-2026 Grow Your Own High School Education and Training

General Information  
 GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant			
Organization Name: ALVARADO ISD			
Mailing Address Line 1: P O BOX 387			
Mailing Address Line 2:			
City: ALVARADO	State: TX	Zip Code: 76009	

B. Unique Entity Identifier (SAM)			
UEI (SAM):			

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Lori	Initial: D	Last Name: Nunez				
Title: Chief Special Programs Officer						
Telephone: 817-783-6800	Ext.: 1041	E-Mail: lori@alvaradoisd.net				

B. Secondary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Rodney	Initial:	Last Name: Toon				
Title: Chief Financial Officer						
Telephone: 817-783-6800	Ext.: 1032	E-Mail: rodneyt@alvaradoisd.net				



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

#### A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines.
- The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

#### B. TEA Program Assurances Regarding the Memorandum of Understanding

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. By May 31, 2024, the LEA must have a signed letter of commitment or MOU for all Education & Training teachers that receive a stipend through the Grow Your Own Grant. At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Agreement to serve as an Education and Training teacher of record for the full two-year grant timeline iii. Total stipend amount that the teacher will receive iv. Stipend payment schedule (disbursed over the two-year grant timeline and no earlier than Fall 2024) and payment process for the teacher recipient
- b. If using grant funding for field site teacher stipends, the LEA must have a signed agreement for all field site teachers that receive a stipend through the Grow Your Own Grant.
- c. If implementing dual credit Education and Training courses, by May 31, 2024, the LEA must have a signed letter of commitment or MOU for the partnering Institution of Higher Education (IHE). At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Length of agreement for IHE partnership
- d. The LEA will retain documentation locally of each MOU and submit it to TEA upon request.

#### C. TEA Program Assurances Regarding the Education and Training Course Implementation (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that each high school campus within the participating LEA will implement at least the Instructional Practices and/or Practicum courses in the Education and Training course sequence in 2024-2025, and at least both stated courses in 2025-2026, with the teachers receiving the stipend as teachers of record for both courses or either course. i. For example, the LEA selects an eligible, non-dual credit Education and Training teacher to receive a stipend through the Grow Your Own grant. The LEA pays the teacher a stipend disbursed over the two-year grant timeline starting in Fall 2024. The teacher stipend recipient serves as the teacher of record for Instructional Practices in 2024-2025 and both Instructional Practices and Practicum in 2025-2026.
- b. To receive a stipend for teaching dual credit, an Education and Training teacher must hold a master's degree in an education-related field and be the teacher of record for at least one dual credit course section in 2024-2025 and two dual credit course sections in 2025-2026 within the Education and Training course sequence.
- c. All LEA high schools must establish and/or grow a chapter of a Career and Technical Student Organization (CTSO) that supports the Education and Training career cluster through either the Texas Association of Future Educators (TAFE) or Family, Career and Community Leaders of America (FCCLA) and participate in at least one competitive event per year.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

#### D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.
  - b. The LEA assures that each Education and Training teacher stipend recipient will pilot the TEA Education and Training curriculum. If they are using a dual credit or different high-quality curriculum, the LEA must provide the corresponding scope and sequence(s) and/or evidence of course offerings.
  - c. The LEA assures that each Education and Training teacher stipend recipient will receive TEA implementation supports and coaching by participating in online collaborative communities to be scheduled by TEA, not to exceed 6 hours per semester.
  - d. The LEA assures that Education and Training teacher stipend recipients participate in surveys and, if requested, focus groups not to exceed 1 hour per semester and administered by TEA to receive input on the Education and Training programming.
  - e. LEA grant managers shall support Practicum in Education and Training implementation, including but not limited to student scheduling, identifying field sites and field site teachers, and coordinating student transportation to field sites.

#### E. TEA Program Assurances Regarding Performance Reporting

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. LEAs shall develop a marketing and recruitment plan to increase enrollment in high school Education and Training courses. Upon request, all LEA high schools will submit their plan for marketing and student recruitment to TEA each year.
  - b. The LEA must, upon request, submit reports on progress towards performance measures to TEA. If requested, LEAs must participate in focus groups and surveys to give input on the Education and Training programming.
  - c. By May 31, 2024, all grant-funded teachers must be identified and submitted to TEA.

#### F. TEA Program Assurances Regarding Amendments (See the General and Fiscal Guidelines, Amending the Application)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. If a teacher is unable to continue with the grant program, LEAs must file an application amendment and provide TEA with an update of the new amount of teacher stipend recipient(s) within 30 days of notification.
  - b. LEAs must file application amendments within 7 days of a request from TEA.

#### G. TEA Program Assurances Regarding Eligibility Requirements of Stipend Recipients

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required. The LEA assures that it will select stipend recipients according to the following eligibility requirements:
- 1. Non-dual credit teachers of record for Principles of Education and Training, Instructional Practices, and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year. c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities.
  - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year.
  - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities. e. Teachers receiving the dual credit stipend must hold a master's degree with 18 credit hours in education and be able to be approved by the partner IHE as a dual credit instructor.
  - 3. Education and Training field site teachers a. Teachers who, along with the Education and Training stipend teacher recipient, jointly directs and supervises high school Education and Training students participating in Instructional Practices and/or Practicum in Education and Training courses. b. Teachers must show measurable evidence of student achievement within a diverse student population.



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### Program Description PS3013 - Program Plan



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

#### A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

The mission of Alvarado ISD (AISD) is to inspire and empower learning. AISD would use this grant to inspire and empower high school scholars to enroll and complete the Education and Training (E&T) CTE pathway to become a certified educator. Through this recruitment into the teaching profession, the grant would provide opportunities for AISD scholars to be exposed to the E&T state curriculum, teaching serioros, and a hands-on practicum, all led by a highly-qualified stipend AISD educator. The CTE pathway will provide an internal pipeline for AISD scholars to be educated, exposed, encouraged, empowered and able to return to AISD to fulfill their teaching career. The grant will assist in providing a program facilitated at the high school, centered on recruiting scholars into a educational pipeline, that would fulfill high-need low-applicant content and/or grade levels at AISD. The E&T CTE pathway will recruit and increase enrollment in qualified diverse high school scholars that are interested in the teaching profession.

#### B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

Alvarado ISD (AISD) has all existing position to fulfill grant requirements to meet program compliance. The LEA Grant Manager position is AISD's existing Chief Special Programs Officer which currently writes and supervises all eGrant program implementation and compliance requirements; High School Principal position which will supervise and coach CTE E&T educator on the campus level; CTE Coordinator position which will counsels with all high school scholars on Graduation Plan, course scheduling, CTE pathway completion, and CCMR accountability requirements; and the Education & Training Course(s) educator position has been selected and is in place as defined by the grant guidelines and program requirements.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

N/A

#### C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? Include a description of the talent management strategy including your LEA's approach to recruiting, hiring, and retaining qualified teachers, related to those goals/objectives.

Alvarado ISD's goal for the GYO program is to recruit, encourage, and engage scholars to enroll and complete the CTE pathway as future certified educators. Strategies AISD would plan, include but are not limited to; creating a "future teacher club", membership with FFCLA, school visits in and outside of Alvarado ISD, create an ambassador outreach for future year's growth, proper shadowing placement aligned to grade and content area interest of high school scholar. AISD will ensure that recruitment communication is provide through newsletters, social media platforms, emails and posters within the Alvarado Junior High and High School campuses. AISD will create and provide real-world situations, teamwork opportunities, problem-solving and critical thinking experiences, integrated with secondary and postsecondary education to build a strong educator pipeline that leads to scholar success. The state provided E&T curriculum will connect instructional practices, with field experiences and authentic school-based scenarios, aligned to the Texas Essential Knowledge and Skills (TEKS) within high-quality daily lesson plans. The objections scholars are required to retain include; identify the current influencers of education, analyze school and classroom culture, exposure to educational pedagogy, and establish educational philosophies.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

N/A



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### Program Description PS3014 - Program Narrative

#### D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

E&T CTE scholars will be given a syllabus at the beginning of each semester with required lessons, readings, observation hours, and expectations of the program. AISD will partner with Hill College for dual credit on the "Introduction to the Teaching Profession" course. Grades and completed projects will be monitored for implementation of the program's objectives. E&T CTE scholars will be introduced to the state's evaluation tool for educators, reflect on the tool during their classroom visits, and Practicum course for self-growth. AISD will use the state's E&T curriculum assessments for performance measures, along with district created Curriculum-TEKS-Based-Assessments (CTBA). Scholars will create and maintain a portfolio that will track growth targets throughout program, including but not limited to, exit tickets, unit summative assessments, observations of teaching practice, videos, and scholar impact while in a classroom.

#### E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. This question has been broken into two sections. Please enter "NA" for the second section if the additional space is not needed. Outline the proposed budget and amounts for funding the grant program through the following allowable uses: a. Education and Training stipend(s) disbursed over the two-year grant timeline and no earlier than Fall 2024 b. Education and Training field site teacher stipend(s) disbursed within the first, second, or both years of the grant timeline (specify accordingly) and no earlier than Fall 2024

Alvarado ISD (AISD) will budget for the payroll of the E&T CTE educator, as outlined in the program guide, and minimal supplies and materials for the scholars and educators within the program. The requested amounts from the GYO grant will specifically be used for (a.) stipend as a recruitment incentive for one educator recipient who is teaching the E&T CTE pathway of Instructional Practices, Practicum in Education, and Training for dual credit through partnership with Hill College in Cleburne, Texas, over the two-year grant timeline. (b.) stipend for field site general education teacher(s) receiving the high school scholars into their classroom during the Instructional Practice and/or Practicum courses. These field site general education teachers would assist with instructing, guiding, and mentoring the high school scholars while in their classroom(s). (c.i.) transportation costs for high school scholars to observe and/or complete their Practicum on other AISD campuses, providing more opportunities and expose to grades and content of their interest. Without the grant funding, scholars would observe and participate in High School classrooms only for the Practicum. (c.ii.) The GYO grant would assist with the membership of FFCLA, participation activities, necessary supplies and materials, and/or conferences associated with the organization.

2. c. Implementation costs, limited to: i. Student transportation to and from E&T field sites for Instructional Practices and/or Practicum courses ii. CTSSO event/conference participation, membership fees, and travel costs iii. Substitute coverage for teachers to participate in implementation supports and CTSSO activities d. Additional funding for high schools: i. Without existing E&T courses in the 2023-2024 school year, or ii. Implementing dual credit E&T courses beginning in the 2024-2025 school year

Outside of the grant, the funding for FFCLA would be the scholars' responsibility. Scholar funding has been a barrier to membership and participation. (c. iii.) grant funds would assist with substitute coverage for the E&T educator to participate in Professional Learning or FFCLA events that could not be covered by the district's budget alone. (d.i.) Alvarado ISD received the TCLAS grant for implementation of the E&T CTE pathway in 2022-2024. The E&T CTE educator would continue with recruitment to ensure growth of the program, along with retention of the currently enrolled scholars, completing the pathway. The program has successfully enrolled 20 high school scholars in the school year 2023-2024. These scholars are projected to maintain within the program as "competer" on the CCMR for AISD.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Alvarado ISD (AISD) is requesting the GYO grant amount of \$11,000 to be used as a stipend for one highly-qualified educator who will teach the E&T CTE pathway; Instructional Practices, Practicum in Education, and Training for dual-credit through the partnership with Hill College in Cleburne, Texas. The intent would be to disburse the stipend of equal payments, by semester, over the two-year grant timeline, beginning the fall semester of 2024. In addition to, AISD is requesting the GYO grant amount of \$2,000 to stipend highly-qualified E&T field site educators. The intent is to divide the stipend, each year, between a selected group of highly-qualified veteran AISD educators who would be mentoring and coaching the high school scholars, during the E&T Practicum, when the scholars are in the classrooms for hands-on real-world experiences. Combined, this is a total request of \$13,000 in payroll stipends (6100) for recruitment and retention of highly-qualified educators to ensure a rigorous E&T CTE pathway is implemented with fidelity.

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

\$0

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Alvarado ISD (AISD) is requesting the GYO grant amount of \$3,000 to assist with the necessary supplies and materials, as needed, to implement the state's E&T CTE pathway curriculum. The intent of the GYO grant funds would be to purchase instructional materials and manipulatives to simulate an elementary or intermediate classroom, for the E&T high school scholars, to plan, use and practice with during their mock lessons. This would provide the E&T high school scholars real-world training and preparation to instruct and/or cover a classroom in AISD.

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Alvarado ISD (AISD) is requesting the GYO grant amount of \$2,000 to fund E&T CTE scholars' FFCLA membership and conference expenses. The membership and conference experience would allow E&T scholars to network with other school districts' scholars that are liked-minded in perusing an education career. The combination of expenditures would directly impact the scholars of the E&T CTE program and would be encumbered through budget code (6400).

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

\$0

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$18,000





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### Program Description PS3014 - Program Narrative

#### G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

Alvarado ISD (AISD) struggles to recruit high-quality educators due to larger surrounding school districts that provide a larger base pay. AISD offers a small-town culture, smaller teacher-to-student ratio classrooms, and administrative supports to assist with planning instruction and student behaviors. AISD promotes job opportunities on the AISD Website, at ESC11, Indeed and/or another social media platforms. AISD has been able to recruit our own high school graduates for various positions or after they have received their certification. It is a strong desire of AISD to grown their own educators, promoting the program at the Junior High and High School levels. The GYO grant would assist with stipends, curriculum, and supplies over-and-beyond what the district's budget can currently do to promote and recruit. At this time of financial concerns within the district, the stipend would assist with compensating our salary base pay to recruit a high-quality CTE educator, with a master's degree, to successful grow the E&T pathway.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

Alvarado ISD (AISD) would ensure that the E&T educator receives the GYO grant stipend, receives support and coverage to attend all state required E&T curriculum training, and is provided with a conference period long enough to plan, collaborate with other educators and recruit addition scholars for continued growth of the program. Administrators at the high school will monitor and coach the E&T educator, as needed, for successful implementation of all indicators within the program to ensure compliance.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6001 - Program Budget Summary and Support

**Statutory Authority: GAA, Article III, Rider 39, 88th Texas Legislature: Educator Quality and Leadership 40. Educator Quality and Leadership.**

#### Part 1: Available Funding

[View List of SSA Members](#)

Available Funding	
Description	2024-2026 Education & Training
1. Fund/SSA Code	429
2. Planning Amount	
3. Final Amount	\$0
4. Carryover	
5. Reallocation	
<b>Total Funds Available</b>	

#### Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	
4. Supplies and Material	6300	
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
<b>Total Direct Costs</b>		
9. Indirect Costs		
<b>Total Budgeted Costs</b>		
<b>Total Funds Available Minus Total Costs</b>		
10. Payments to Member Districts of SSA	6493	

#### B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**C. Breakout of Direct Admin Costs**

Enter amounts in Direct Admin Costs fields if applicable.

Description	Class/ Object Code	2024-2026 Education & Training		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100			
2. Professional and Contracted Services	6200			
3. Supplies and Material	6300			
4. Other Operating Costs	6400			
5. Debt Services	6500			
6. Capital Outlay	6600			
7. Operating Transfers Out	8911			
<b>Total</b>				



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## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6101 - Payroll Costs

#### Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	2024-2026 Education & Training

#### Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	2024-2026 Education & Training
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

#### Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

#### Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements	
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.	



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6201 - Professional and Contracted Services**

**Part 1: Professional and Contracted Services**

Budgeted Costs		
Description	Class/Object Code	2024-2026 Education & Training
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Consulting Services	6219 6239 6291	
<b>Subtotal Professional and Contracted Services Costs</b>		
<b>Remaining 6200 Costs That Do Not Require Specific Approval</b>		
<b>Total Professional and Contracted Services Costs</b>		

**Part 2: Direct Administrative Costs**

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

**Part 3: Itemized Professional and Consulting Services**

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	2024-2026 Education & Training
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
<b>Total Professional and Consulting Services Costs</b>	



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6401 - Other Operating Costs**

**Part 1: Other Operating Costs**

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. <b>Out-of-State Travel for Employees</b> LEA must keep documentation locally.	6411	
2. <b>Travel for Students to Conferences (does not include field trips)</b> Requires pre-authorization in writing.	6412	
3. <b>Educational Field Trips</b> LEA must keep documentation locally.	6412 6494	
4. <b>Stipends for Non-employees other than those included in 6419</b> Requires pre-authorization in writing.	6413	
5. <b>Travel Costs for Officials such as Executive Director, Superintendent, or Board Members</b> Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. <b>Non-Employee Costs for Conference</b> Requires pre-authorization in writing.	6419	
7. <b>Hosting Conferences for Non-Employees</b> LEA must keep documentation locally.	64xx	
<b>Subtotal Other Operating Costs</b>		
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>		
<b>Total Other Operating Costs</b>		

**Part 2: Direct Administrative Costs**

Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6501 - Debt Services**

**Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs**

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
<b>Total Debt Service Costs</b>		

**Part 2: Description of SBITA**

**Subscription**

1. SBITA Description:

Subscription Cost:

Fund Source:  Select One ▼ Contract Start Date:  Contract End Date:

**Part 3: Description of Property**

**Property**

1. Property Description:

Property Value:

Fund Source:  Select One ▼ Contract Start Date:  Contract End Date:



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## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6601 - Capital Outlay

#### Part 1: Capital Expenditures

Budgeted Costs	
Description	2024-2026 Education & Training
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
<b>Total Capital Outlay Costs</b>	

#### Part 2: Furniture, Equipment, Vehicles or Software

**Items**

1. Generic Description: 

Number of Units:

Fund Source: 

Total Costs:

Describe how the item will be used to accomplish the objective of the program:





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## 2024-2026 Grow Your Own High School Education and Training

### Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">General and Fiscal Guidelines</a>
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">Program Guidelines</a>
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">General Provisions and Assurances</a>
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">Debarment and Suspension Certification</a>
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">Lobbying Certification</a>
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the <a href="#">Disclosure of Lobbying Activities</a> form. <ul style="list-style-type: none"> <li>Print and sign the form.</li> <li>Scan the signed form and save it to your desktop.</li> <li>Click the <b>Attach Files</b> icon on the Table of Contents page to attach your signed form to this eGrants application.</li> </ul>	
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	<a href="#" style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 5px; text-decoration: none;">Program-Specific Provisions and Assurances</a>

# SSA Funding Report

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Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
<b>Total:</b>				R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0