



**Organization:** CASTLEBERRY ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1756004526

**County District:** 220917  
**ESC Region:** 11  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### General Information GS2000 - Certify and Submit

**Due:** 04/01/2024 11:59 PM  
**Application Status:** Submitted

**Amendment #:** 00  
**Version #:** 01

Description	Required	Status	Last Update
<b>General Information</b>			
GS2100 - Applicant Information	*	Complete	04/01/2024 08:25 AM
GS2300 - Negotiation Comments and Confirmation		New	
<b>Program Description</b>			
PS3013 - Program Plan	*	Complete	04/01/2024 08:29 AM
PS3014 - Program Narrative	*	Complete	04/01/2024 02:48 PM
<b>Program Budget</b>			
BS6001 - Program Budget Summary and Support		Complete	04/01/2024 02:51 PM
BS6101 - Payroll Costs		Complete	04/01/2024 02:51 PM
BS6201 - Professional and Contracted Services		Complete	04/01/2024 02:53 PM
BS6401 - Other Operating Costs		Complete	04/01/2024 02:53 PM
BS6501 - Debt Services		Complete	04/01/2024 02:51 PM
BS6601 - Capital Outlay		Complete	04/01/2024 02:51 PM
<b>Provisions Assurances and Certifications</b>			
CS7000 - Provisions, Assurances and Certifications	*	Complete	04/01/2024 02:48 PM

#### Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

#### Authorized Official

Select Contact:  or

First Name: Renee Initial: Last Name: Smith-Faulkner Title: Superintendent

Phone: 817-252-2005 Ext: E-Mail: smithr@castleberryisd.net

#### Submitter Information

First Name: Angela Last Name: Faulkner

Approval ID: angela.faulkner Submit Date and Time: 04/01/2024 05:46:17 PM



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**2024-2026 Grow Your Own High School Education and Training**

**General Information  
 GS2100 - Applicant Information**

**Part 1: Organization Information**

A. Applicant		
Organization Name: CASTLEBERRY ISD		
Mailing Address Line 1: 5228 OHIO GARDEN RD		
Mailing Address Line 2:		
City: FORT WORTH	State: TX	Zip Code: 76114

B. Unique Entity Identifier (SAM)
UEI (SAM):

**Part 2: Applicant Contacts**

A. Primary Contact		Select Contact:	Select One ▼	or	Add New Contact
First Name: Stephanie	Initial:	Last Name: Martinez			
Title: CTE Coordinator					
Telephone: 817-252-2173	Ext.:	E-Mail: martinezs@castleberryisd.net			

B. Secondary Contact		Select Contact:	Select One ▼	or	Add New Contact
First Name: June	Initial:	Last Name: Ritchlin			
Title: Executive Director of Educational Leader					
Telephone: 817-252-2017	Ext.:	E-Mail: ritchlinj@castleberryisd.net			



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## 2024-2026 Grow Your Own High School Education and Training

### General Information GS2300 - Negotiation Comments and Confirmation

#### Part 1: General Comments

##### General Comments (TEA Use Only)

#### Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1.	<div style="display: flex; justify-content: space-between;"> <div>Date: <input type="text"/></div> <div>Schedule: <span>Select One ▼</span></div> </div> <div style="border: 1px solid black; padding: 5px;"> <p>TEA Negotiation Note:</p> <div style="border: 1px solid black; height: 50px;"></div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="border: 1px solid black; padding: 5px;"> <p>Grantee Comments:</p> <div style="background-color: #cccccc; border: 1px solid black; height: 50px;"></div> </div> <div> <input type="checkbox"/> LEA Completed Change         </div> </div>

Add Row

Delete Row



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

#### A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines.
- The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

#### B. TEA Program Assurances Regarding the Memorandum of Understanding

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. By May 31, 2024, the LEA must have a signed letter of commitment or MOU for all Education & Training teachers that receive a stipend through the Grow Your Own Grant. At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Agreement to serve as an Education and Training teacher of record for the full two-year grant timeline iii. Total stipend amount that the teacher will receive iv. Stipend payment schedule (disbursed over the two-year grant timeline and no earlier than Fall 2024) and payment process for the teacher recipient
- b. If using grant funding for field site teacher stipends, the LEA must have a signed agreement for all field site teachers that receive a stipend through the Grow Your Own Grant.
- c. If implementing dual credit Education and Training courses, by May 31, 2024, the LEA must have a signed letter of commitment or MOU for the partnering Institution of Higher Education (IHE). At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Length of agreement for IHE partnership
- d. The LEA will retain documentation locally of each MOU and submit it to TEA upon request.

#### C. TEA Program Assurances Regarding the Education and Training Course Implementation (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that each high school campus within the participating LEA will implement at least the Instructional Practices and/or Practicum courses in the Education and Training course sequence in 2024-2025, and at least both stated courses in 2025-2026, with the teachers receiving the stipend as teachers of record for both courses or either course. i. For example, the LEA selects an eligible, non-dual credit Education and Training teacher to receive a stipend through the Grow Your Own grant. The LEA pays the teacher a stipend disbursed over the two-year grant timeline starting in Fall 2024. The teacher stipend recipient serves as the teacher of record for Instructional Practices in 2024-2025 and both Instructional Practices and Practicum in 2025-2026.
- b. To receive a stipend for teaching dual credit, an Education and Training teacher must hold a master's degree in an education-related field and be the teacher of record for at least one dual credit course section in 2024-2025 and two dual credit course sections in 2025-2026 within the Education and Training course sequence.
- c. All LEA high schools must establish and/or grow a chapter of a Career and Technical Student Organization (CTSO) that supports the Education and Training career cluster through either the Texas Association of Future Educators (TAFE) or Family, Career and Community Leaders of America (FCCLA) and participate in at least one competitive event per year.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

#### D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.
  - b. The LEA assures that each Education and Training teacher stipend recipient will pilot the TEA Education and Training curriculum. If they are using a dual credit or different high-quality curriculum, the LEA must provide the corresponding scope and sequence(s) and/or evidence of course offerings.
  - c. The LEA assures that each Education and Training teacher stipend recipient will receive TEA implementation supports and coaching by participating in online collaborative communities to be scheduled by TEA, not to exceed 6 hours per semester.
  - d. The LEA assures that Education and Training teacher stipend recipients participate in surveys and, if requested, focus groups not to exceed 1 hour per semester and administered by TEA to receive input on the Education and Training programming.
  - e. LEA grant managers shall support Practicum in Education and Training implementation, including but not limited to student scheduling, identifying field sites and field site teachers, and coordinating student transportation to field sites.

#### E. TEA Program Assurances Regarding Performance Reporting

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. LEAs shall develop a marketing and recruitment plan to increase enrollment in high school Education and Training courses. Upon request, all LEA high schools will submit their plan for marketing and student recruitment to TEA each year.
  - b. The LEA must, upon request, submit reports on progress towards performance measures to TEA. If requested, LEAs must participate in focus groups and surveys to give input on the Education and Training programming.
  - c. By May 31, 2024, all grant-funded teachers must be identified and submitted to TEA.

#### F. TEA Program Assurances Regarding Amendments (See the General and Fiscal Guidelines, Amending the Application)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. If a teacher is unable to continue with the grant program, LEAs must file an application amendment and provide TEA with an update of the new amount of teacher stipend recipient(s) within 30 days of notification.
  - b. LEAs must file application amendments within 7 days of a request from TEA.

#### G. TEA Program Assurances Regarding Eligibility Requirements of Stipend Recipients

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required. The LEA assures that it will select stipend recipients according to the following eligibility requirements:
- 1. Non-dual credit teachers of record for Principles of Education and Training, Instructional Practices, and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year. c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities.
  - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year.
  - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities. e. Teachers receiving the dual credit stipend must hold a master's degree with 18 credit hours in education and be able to be approved by the partner IHE as a dual credit instructor.
  - 3. Education and Training field site teachers a. Teachers who, along with the Education and Training stipend teacher recipient, jointly directs and supervises high school Education and Training students participating in Instructional Practices and/or Practicum in Education and Training courses. b. Teachers must show measurable evidence of student achievement within a diverse student population.

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150342660001



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

#### A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

The grant funds would enhance, strengthen, and expand our current Education and Training program. We would also want to establish a new preparation program at an additional campus. Our mission is to recruit current community members to teach and work in our district, including our current high school students. One of our organization's needs is to hire teachers who resemble the demographics of the community in which our district resides. The Grow Your Own Grant would address this by allowing us to strengthen our current Education and Training program and work to encourage more students to become teachers in the district.

#### B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

The CTE Director will play a pivotal role in coordinating and implementing all aspects of the grant's initiatives. This involves closely collaborating with various stakeholders, such as educators, administrators, and community partners, to ensure alignment with grant objectives and effective utilization of resources. The CTE Director will also be responsible for monitoring the progress of grant activities, assessing outcomes, and making adjustments as necessary to optimize program effectiveness. Moreover, they will provide guidance and support to educators and staff involved in grant-related activities, fostering a culture of innovation and excellence within the educational community. The CTE instructional coach will actively facilitate the implementation of the Grow Your Own program by providing support to teachers, aiding in the acquisition of resources, and facilitating collaborative efforts among educators when necessary. They will take charge of organizing curriculum materials to ensure seamless integration into the program. Additionally, the instructional coach will administer surveys to gather valuable feedback, collect program data, and perform detailed analysis to inform ongoing improvements and strategic decision-making. The CTE college and career counselor will play a crucial role in supporting the Grow Your Own program by overseeing scheduling and student placement, ensuring that students are appropriately positioned to benefit from the program's offerings.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

They will provide personalized assistance to students, guiding them through research on education and training institutions, and offering support with application processes as needed. This includes providing valuable insights and resources to help students make informed decisions regarding their educational and career pathways. The CTE Education and Training Teacher, with a requisite teacher certification and a minimum of five years of experience, will be instrumental in supporting the Grow Your Own program. They will spearhead program instruction, leveraging their expertise to deliver high-quality educational content effectively. Additionally, they will oversee the Career and Technology Student Organization (FCCLA) affiliated with the program, providing students with opportunities for skill development and leadership enhancement. Furthermore, the teacher will manage the teaching of students in the practical aspects of becoming a teacher, imparting essential knowledge and skills necessary for success in the field. The CTE Field Site Teacher, possessing a teacher certification and a minimum of five years of classroom experience, will be pivotal in bolstering the Grow Your Own program. They will diligently uphold student site records, ensuring accurate documentation of progress and achievements. Moreover, the teacher will orchestrate valuable classroom opportunities for mentor-based learning, fostering hands-on experiences under the guidance of seasoned professionals.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? Include a description of the talent management strategy including your LEA's approach to recruiting, hiring, and retaining qualified teachers, related to those goals/objectives.

The primary objective of the program is to bolster enrollment in the Education and Training Pathway and establish a pipeline for recruiting these students as future teachers. This goal will be achieved through a series of strategic initiatives, beginning with targeted recruitment efforts aimed at middle school and freshman students. Once enrolled in the program, students will benefit from comprehensive support services designed to facilitate their transition to college. These services include assistance with college applications, guidance on securing scholarships, completion of the FAFSA application, and pursuit of the Educational Aide I certification. In line with our district's Grow Your Own initiative, current employees will be encouraged to apply for opportunities to have their college expenses covered. We will actively promote awareness of these options among students and assist them in navigating the application process. Furthermore, our approach to recruiting, hiring, and retaining teachers emphasizes several key components. This includes offering competitive salaries, providing ongoing professional development opportunities, and implementing robust mentoring programs. Additionally, we recognize the importance of recruiting teachers who reflect the diverse backgrounds and experiences of our student body, particularly those from low-income and minority communities.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

By fostering a teaching staff that mirrors the demographic makeup of our student population, we aim to create a more inclusive and supportive learning environment that maximizes student success.

#### D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The performance measures for this program will encompass three key factors. Firstly, we will track the enrollment and completion rates of students within the Education and Training pathway. To monitor this, we will utilize our own spreadsheets dedicated to monitoring and tracking CTE students, alongside a platform known as Career Craft. Through Career Craft, we can effectively monitor the progress of students engaged in the pathway, both those actively working towards completion and those who successfully finish it. Secondly, we will monitor the attainment of the Educational Aide I certification by students, subsequently tracking those who return to work within the district. This certification serves as a stepping stone towards becoming a certified teacher, requiring students to complete a bachelor's degree. Furthermore, it's imperative to ensure equitable access and support for low-income students and minorities pursuing teacher certification. Special attention will be given to providing resources and assistance tailored to the unique needs and challenges faced by these student demographics, thereby fostering an inclusive and supportive learning environment conducive to their success.





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## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. This question has been broken into two sections. Please enter "NA" for the second section if the additional space is not needed. Outline the proposed budget and amounts for funding the grant program through the following allowable uses: a. Education and Training stipend(s) disbursed over the two-year grant timeline and no earlier than Fall 2024 b. Education and Training field site teacher stipend(s) disbursed within the first, second, or both years of the grant timeline (specify accordingly) and no earlier than Fall 2024

The proposed budget for Castleberry's student Grow Your Own program has been meticulously crafted to align financial resources with the program's overarching objectives and the identified needs. The budget encompasses various areas, including staffing, supplies and materials, contracts, and travel expenses, to ensure comprehensive support for students and educators. In terms of staffing, Education and Training stipends totaling \$11,000 will be disbursed over the two-year grant timeline. These stipends, distributed among two teachers—one from Reach High School and one from Castleberry High School—aim to incentivize and support their participation in the program. Additionally, Education and Training field site teacher stipends totaling \$4,000 will be allocated within the grant timeline, providing compensation for up to eight teachers involved in facilitating hands-on learning experiences for students at field sites. Implementation costs are allocated to essential components, including \$10,000 for student transportation to and from Education and Training field sites, ensuring accessibility to instructional practices and practicum courses. Funds are also designated for CTSO event/conference participation, membership fees, travel expenses, and substitute coverage for teachers engaged in implementation supports and CTSO activities. To address specific needs within high schools, additional funding is allocated accordingly.

2. c. Implementation costs, limited to: i. Student transportation to and from E&T field sites for Instructional Practices and/or Practicum courses ii. CTSO event/conference participation, membership fees, and travel costs iii. Substitute coverage for teachers to participate in implementation supports and CTSO activities d. Additional funding for high schools: i. Without existing E&T courses in the 2023-2024 school year, or ii. Implementing dual credit E&T courses beginning in the 2024-2025 school year

High schools lacking Education and Training courses in the 2023-2024 school year will receive \$2,000 to initiate program implementation. Throughout the budgeting process, adjustments will be made as necessary to meet evolving needs. Regular monitoring and evaluation will inform future adjustments, ensuring that resources are effectively utilized to support the program's objectives. By strategically allocating resources, Castleberry's student Grow Your Own program aims to create a robust pathway towards teacher certification and educational attainment, benefiting the community as a whole.



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### Program Description PS3014 - Program Narrative

#### F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Payroll Costs = \$15000 total. Education and Training stipends totaling \$11,000 will be disbursed over the two-year grant timeline, with payments commencing no earlier than Fall 2024. These stipends, allocated at \$5,500 each for two teachers—one from Reach High School and one from Castleberry High School—will serve to incentivize and support educators participating in the program. Education and Training field site teacher stipends totaling \$4,000 will be disbursed within the grant timeline, with flexibility for disbursement in either the first, second, or both years as needed. These stipends (\$250 per semester for up to eight teachers) will compensate them for their vital roles in facilitating hands-on learning experiences for students at field sites.

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Professional and Contracted Services = \$500

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Supplies and Materials = \$5750; covering education and training classroom needs and CTSO training-related material and supplies

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Other Operating Costs = \$5750; For transportation to and from campuses. Also allocation for CTSO events and competitions.

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$27,000



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### Program Description PS3014 - Program Narrative

#### G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

The goal of this recruitment plan is to attract eligible and enthusiastic candidates for Education and Training teachers and field site teachers to participate in Castleberry's student Grow Your Own program. Our aim is to recruit individuals who not only meet the eligibility criteria but also demonstrate a commitment to diversity, excellence, and student success. Strategies would include: Outreach and Promotion, Targeted Recruitment by identifying potential candidates through existing relationships within the district CTE department, including educators with strong evaluation ratings and involvement in student organizations or school activities, Cultivating Relationships to facilitate mentorship opportunities between current program participants and potential recruits to offer insights and guidance on program expectations and benefits; Inclusive Evaluation Process that develops clear criteria for evaluating candidates, including demonstrated track record of success, involvement in student organizations or school activities, strong evaluation ratings, and relationships with students; And Continuous Improvement that solicits feedback from program participants and stakeholders to assess the effectiveness of recruitment strategies and identify areas for improvement.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

The plan is to provide comprehensive assistance and resources to Education and Training teacher stipend recipients, ensuring the successful implementation of the curriculum and program. Success in programming is defined by achieving the major goals and objectives of the program, including increased enrollment in the Education and Training pathway, successful completion of certifications, and recruitment of future teachers from within the district. Types of Support would include the following: Curriculum Development and Alignment (Provide guidance and resources to Education and Training teachers and students to develop and align curriculum materials with program objectives and standards) Mentorship and Coaching (Pair Education and Training students with experienced mentors within the district to provide ongoing support and guidance. Facilitate regular check-ins and feedback sessions to address any challenges and share best practices for program implementation.) Access to Resources (Ensure access to necessary resources, including textbooks, technology, and teaching aids, to support engaging and effective instruction) Professional Development (Coordinate professional development opportunities tailored to the needs of Education and Training teachers, covering topics such as classroom management, student engagement strategies, and cultural competency) Program Evaluation and Feedback (Establish regular monitoring and evaluation mechanisms to assess the effectiveness of program)



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**Statutory Authority: GAA, Article III, Rider 39, 88th Texas Legislature: Educator Quality and Leadership  
 40. Educator Quality and Leadership.**

**Part 1: Available Funding**

[View List of SSA Members](#)

Available Funding	
Description	2024-2026 Education & Training
1. Fund/SSA Code	429
2. Planning Amount	
3. Final Amount	\$0
4. Carryover	
5. Reallocation	
<b>Total Funds Available</b>	

**Part 2: Budget Summary**

A. Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	
4. Supplies and Material	6300	
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
<b>Total Direct Costs</b>		
9. Indirect Costs		
<b>Total Budgeted Costs</b>		
<b>Total Funds Available Minus Total Costs</b>		
10. Payments to Member Districts of SSA	6493	

**B. Pre-Award Costs**

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.



Organization: CASTLEBERRY ISD  
 Campus/Site: N/A  
 Vendor ID: 1756004526

County District: 220917  
 ESC Region: 11  
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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**C. Breakout of Direct Admin Costs**

Enter amounts in Direct Admin Costs fields if applicable.

Description	Class/ Object Code	2024-2026 Education & Training		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100			
2. Professional and Contracted Services	6200			
3. Supplies and Material	6300			
4. Other Operating Costs	6400			
5. Debt Services	6500			
6. Capital Outlay	6600			
7. Operating Transfers Out	8911			
<b>Total</b>				



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## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6101 - Payroll Costs

#### Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	2024-2026 Education & Training

#### Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	2024-2026 Education & Training
1. Administrative support or clerical staff (integral to program)	<input type="checkbox"/>

B. LEA Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

#### Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

#### Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.



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## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6201 - Professional and Contracted Services

#### Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	2024-2026 Education & Training
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Consulting Services	6219 6239 6291	
<b>Subtotal Professional and Contracted Services Costs</b>		
<b>Remaining 6200 Costs That Do Not Require Specific Approval</b>		
<b>Total Professional and Contracted Services Costs</b>		

#### Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

#### Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	2024-2026 Education & Training
1. Service: <input style="width: 150px;" type="text"/>	
Specify Purpose: <input style="width: 650px;" type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
<b>Total Professional and Consulting Services Costs</b>	



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6401 - Other Operating Costs**

**Part 1: Other Operating Costs**

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. <b>Out-of-State Travel for Employees</b> LEA must keep documentation locally.	6411	
2. <b>Travel for Students to Conferences (does not include field trips)</b> Requires pre-authorization in writing.	6412	
3. <b>Educational Field Trips</b> LEA must keep documentation locally.	6412 6494	
4. <b>Stipends for Non-employees other than those included in 6419</b> Requires pre-authorization in writing.	6413	
5. <b>Travel Costs for Officials such as Executive Director, Superintendent, or Board Members</b> Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. <b>Non-Employee Costs for Conference</b> Requires pre-authorization in writing.	6419	
7. <b>Hosting Conferences for Non-Employees</b> LEA must keep documentation locally.	64xx	
<b>Subtotal Other Operating Costs</b>		
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>		
<b>Total Other Operating Costs</b>		

**Part 2: Direct Administrative Costs**

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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6501 - Debt Services**

**Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs**

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
<b>Total Debt Service Costs</b>		

**Part 2: Description of SBITA**

**Subscription**

1. SBITA Description:

Subscription Cost:

Fund Source:  Select One  Contract Start Date:  Contract End Date:

**Part 3: Description of Property**

**Property**

1. Property Description:

Property Value:

Fund Source:  Select One  Contract Start Date:  Contract End Date:



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**2024-2026 Grow Your Own High School Education and Training**

**Program Budget  
 BS6601 - Capital Outlay**

**Part 1: Capital Expenditures**

Budgeted Costs	
Description	2024-2026 Education & Training
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
<b>Total Capital Outlay Costs</b>	

**Part 2: Furniture, Equipment, Vehicles or Software**

**Items**

1. Generic Description:  Number of Units:

Fund Source:  Total Costs:

Describe how the item will be used to accomplish the objective of the program:



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## 2024-2026 Grow Your Own High School Education and Training

### Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements. I certify I am not debarred or suspended.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the <a href="#">Disclosure of Lobbying Activities</a> form. <ul style="list-style-type: none"> <li>• Print and sign the form.</li> <li>• Scan the signed form and save it to your desktop.</li> <li>• Click the <b>Attach Files</b> icon on the Table of Contents page to attach your signed form to this eGrants application.</li> </ul>	
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	Program-Specific Provisions and Assurances

## SSA Funding Report

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Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
<b>Total:</b>				R:	\$0	R:	\$0	R:	\$0	R:	\$0