



Organization: MANOR ISD
 Campus/Site: N/A
 Vendor ID: 1746003097

County District: 227907
 ESC Region: 13
 School Year: 2023-2024

SAS#: ETHSAA24

2024-2026 Grow Your Own High School Education and Training

General Information
 GS2000 - Certify and Submit

Due: 04/01/2024 11:59 PM
 Application Status: Submitted

Amendment #: 00
 Version #: 01

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	04/01/2024 09:30 AM
GS2300 - Negotiation Comments and Confirmation		New	
Program Description			
PS3013 - Program Plan	*	Complete	04/01/2024 09:31 AM
PS3014 - Program Narrative	*	Complete	04/01/2024 05:48 PM
Program Budget			
BS6001 - Program Budget Summary and Support		Complete	04/01/2024 05:02 PM
BS6101 - Payroll Costs		Complete	04/01/2024 05:03 PM
BS6201 - Professional and Contracted Services		Complete	04/01/2024 05:13 PM
BS6401 - Other Operating Costs		Complete	04/01/2024 05:13 PM
BS6501 - Debt Services		Complete	04/01/2024 05:13 PM
BS6601 - Capital Outlay		Complete	04/01/2024 05:13 PM
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	04/01/2024 05:14 PM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official Select Contact: or

First Name: Ricardo	Initial:	Last Name: Venegas	Title: Director of Federal/State Programs
Phone: 512-278-4445	Ext:	E-Mail: ricardo.venegas@manorisd.net	

Submitter Information

First Name: Ricardo	Last Name: Venegas
Approval ID: ricardo.venegas	Submit Date and Time: 04/01/2024 05:52:41 PM



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2024-2026 Grow Your Own High School Education and Training

**General Information
 GS2100 - Applicant Information**

Part 1: Organization Information

A. Applicant		
Organization Name: MANOR ISD		
Mailing Address Line 1: 10335 HWY 290E		
Mailing Address Line 2:		
City: MANOR	State: TX	Zip Code: 78653

B. Unique Entity Identifier (SAM)
UEI (SAM):

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Ricardo	Initial:	Last Name: Venegas				
Title: Director of Federal/State Programs						
Telephone: 512-278-4445	Ext.:	E-Mail: ricardo.venegas@manorisd.net				

B. Secondary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Jeffrey	Initial:	Last Name: Solomon				
Title: Chief Financial Officer						
Telephone: 412-278-4020	Ext.:	E-Mail: jeffrey.solomon@manorisd.net				



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General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

General Comments (TEA Use Only)

Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1.	<div style="display: flex; justify-content: space-between;"> <div>Date: <input type="text"/></div> <div>Schedule: <input type="text" value="Select One"/></div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>TEA Negotiation Note:</p> <div style="border: 1px solid black; height: 40px;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>Grantee Comments:</div> <div><input type="checkbox"/> LEA Completed Change</div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px; background-color: #f0f0f0;"> <div style="border: 1px solid black; height: 40px;"></div> </div>

Add Row

Delete Row



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2024-2026 Grow Your Own High School Education and Training

Program Description PS3013 - Program Plan

A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines.
- The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

B. TEA Program Assurances Regarding the Memorandum of Understanding

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. By May 31, 2024, the LEA must have a signed letter of commitment or MOU for all Education & Training teachers that receive a stipend through the Grow Your Own Grant. At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Agreement to serve as an Education and Training teacher of record for the full two-year grant timeline iii. Total stipend amount that the teacher will receive iv. Stipend payment schedule (disbursed over the two-year grant timeline and no earlier than Fall 2024) and payment process for the teacher recipient
- b. If using grant funding for field site teacher stipends, the LEA must have a signed agreement for all field site teachers that receive a stipend through the Grow Your Own Grant.
- c. If implementing dual credit Education and Training courses, by May 31, 2024, the LEA must have a signed letter of commitment or MOU for the partnering Institution of Higher Education (IHE). At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Length of agreement for IHE partnership
- d. The LEA will retain documentation locally of each MOU and submit it to TEA upon request.

C. TEA Program Assurances Regarding the Education and Training Course Implementation (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that each high school campus within the participating LEA will implement at least the Instructional Practices and/or Practicum courses in the Education and Training course sequence in 2024-2025, and at least both stated courses in 2025-2026, with the teachers receiving the stipend as teachers of record for both courses or either course. i. For example, the LEA selects an eligible, non-dual credit Education and Training teacher to receive a stipend through the Grow Your Own grant. The LEA pays the teacher a stipend disbursed over the two-year grant timeline starting in Fall 2024. The teacher stipend recipient serves as the teacher of record for Instructional Practices in 2024-2025 and both Instructional Practices and Practicum in 2025-2026.
- b. To receive a stipend for teaching dual credit, an Education and Training teacher must hold a master's degree in an education-related field and be the teacher of record for at least one dual credit course section in 2024-2025 and two dual credit course sections in 2025-2026 within the Education and Training course sequence.
- c. All LEA high schools must establish and/or grow a chapter of a Career and Technical Student Organization (CTSO) that supports the Education and Training career cluster through either the Texas Association of Future Educators (TAFE) or Family, Career and Community Leaders of America (FCCLA) and participate in at least one competitive event per year.



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Program Description PS3013 - Program Plan

D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.
 - b. The LEA assures that each Education and Training teacher stipend recipient will pilot the TEA Education and Training curriculum. If they are using a dual credit or different high-quality curriculum, the LEA must provide the corresponding scope and sequence(s) and/or evidence of course offerings.
 - c. The LEA assures that each Education and Training teacher stipend recipient will receive TEA implementation supports and coaching by participating in online collaborative communities to be scheduled by TEA, not to exceed 6 hours per semester.
 - d. The LEA assures that Education and Training teacher stipend recipients participate in surveys and, if requested, focus groups not to exceed 1 hour per semester and administered by TEA to receive input on the Education and Training programming.
 - e. LEA grant managers shall support Practicum in Education and Training implementation, including but not limited to student scheduling, identifying field sites and field site teachers, and coordinating student transportation to field sites.

E. TEA Program Assurances Regarding Performance Reporting

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. LEAs shall develop a marketing and recruitment plan to increase enrollment in high school Education and Training courses. Upon request, all LEA high schools will submit their plan for marketing and student recruitment to TEA each year.
 - b. The LEA must, upon request, submit reports on progress towards performance measures to TEA. If requested, LEAs must participate in focus groups and surveys to give input on the Education and Training programming.
 - c. By May 31, 2024, all grant-funded teachers must be identified and submitted to TEA.

F. TEA Program Assurances Regarding Amendments (See the General and Fiscal Guidelines, Amending the Application)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. If a teacher is unable to continue with the grant program, LEAs must file an application amendment and provide TEA with an update of the new amount of teacher stipend recipient(s) within 30 days of notification.
 - b. LEAs must file application amendments within 7 days of a request from TEA.

G. TEA Program Assurances Regarding Eligibility Requirements of Stipend Recipients

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required. The LEA assures that it will select stipend recipients according to the following eligibility requirements:
- 1. Non-dual credit teachers of record for Principles of Education and Training, Instructional Practices, and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year. c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities.
 - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year.
 - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities. e. Teachers receiving the dual credit stipend must hold a master's degree with 18 credit hours in education and be able to be approved by the partner IHE as a dual credit instructor.
 - 3. Education and Training field site teachers a. Teachers who, along with the Education and Training stipend teacher recipient, jointly directs and supervises high school Education and Training students participating in Instructional Practices and/or Practicum in Education and Training courses. b. Teachers must show measurable evidence of student achievement within a diverse student population.



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Program Description PS3013 - Program Plan



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2024-2026 Grow Your Own High School Education and Training

Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

The Grow Your Own High School Education and Training Grant would build on an educator pipeline Manor ISO, in collaboration with Austin Community College, have developed through a Shared Services Arrangement (SSA). This SSA provides an incentive-based model for growing a pipeline of dual credit teachers that includes a stipend to offset the expenses to enroll in courses needed to meet teacher certification eligibility. A cohort model will be implemented to ensure a support structure and professional learning communities emerge to strengthen and deepen knowledge of scholar core competencies and to collectively design individualized retention efforts and build upon lessons learned to quickly mitigate circumstances for becoming barriers to scholar success. Providing general program support. This grant has three (3) goals in strengthening educator pipeline for Manor ISD; One is to provide stipends for 5 paraprofessionals seeking to complete teacher certification; Second, to provide stipends for two (2) teachers currently teaching dual credit courses at Manor ISD; and third, to cover students' costs associated with student transportation to and from E&T field sites for Instructional Practices and/or Practicum courses, CTSO event/conference participation, membership fees, and travel costs, and substitute coverage for teachers to participate in implementation supports and CTSO activities.

B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

LEA's Grant Manager: Directors of Human Capital and CCMR will ensure that required MOUs are completed. The directors will provide grant management to monitor progress and ensure objectives are met, performance measures are submitted to TEA by the deadline, and expenditures are aligned to program guidelines.
LEA Leadership: The Chief Human Capital Officer will provide oversight to all grant activities and staff implementing the program. The CHCO will ensure that grant spending is appropriate for the program and that our program is aligned with our district improvement plan goal 6.
Campus Principals: They will assist and support E&T Teachers in implementing the approved curriculum that is aligned with our IHE. The campus leaders will conduct classroom observations to assess instructional delivery of the program requirements and student learning. The campus principal will also recruit students from the middle schools to increase enrollment.
Counselor: Assist with the master schedule to ensure courses are available for the pathway. Support and recruit potential candidates for the program.
E&T Teachers: Provide instruction to students participating in the E&T Pathway. Monitor and assess student progress.
Dual Credit E&T Teachers: Provide instruction to students participating in the E&T Pathway. Monitor and assess student progress.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

Counselor: Assist with the master schedule to ensure courses are available for the pathway. Support and recruit potential candidates for the program.
E&T Teachers: Provide instruction to students participating in the E&T Pathway. Monitor and assess student progress.
Dual Credit E&T Teachers: Provide instruction to students participating in the E&T Pathway. Monitor and assess student progress.



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Program Description PS3014 - Program Narrative

C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? Include a description of the talent management strategy including your LEA's approach to recruiting, hiring, and retaining qualified teachers, related to those goals/objectives.

Pathway 1 Major Goals: (1) Expand dual credit Education and Training courses in the 24-25 school year. (2) At the conclusion of the 24-25 school year, and continuing each year following, at least 10 students will graduate with the intention of becoming an elementary school teacher.

Pathway 2 Major Goals: (1) Identify, select and report all stipend eligible recipients to TEA by June 30, 2024. (2) Ensure that all stipend recipients are enrolled in courses and on track to earn teacher certification and/or bachelor's degree by Spring 2026.

Manor ISD's strategy for recruiting, hiring, and retaining a diverse pool of successful teacher candidates for the program are as follows:

1: Continued Recruitment:

Expand the current CCRSM campus involvement to increase enrollment in the education & training POS leading to an Associate of Arts in Teaching (AAT) to ensure ongoing successful Pathway 1 implementation.

The Human Resources department will host an information session with campus administrators detailing program requirements and eligibility. They will also create a flyer to be used for recruitment. The flyer will be provided to all campus administrators who will put copies in the mailboxes of all district aids, paraprofessional and substitutes; email the flyer to all targeted staff and post copies in highly visible locations. Additionally, all district teachers will be asked to submit nominations for the program.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

2. Hiring: The hiring process will follow the same district process used for other employees to include interview, background check, fingerprinting, and other standard procedures. Salary will be in line with other staff being hired for similar positions and competitive with salaries offered within surrounding districts.

3. Retention: Manor ISD will create an MOU that will detail an agreement for the candidate to stay employed with Manor ISD for a minimum of 3 years.

D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

MOUs for all partnerships
Teacher ID Numbers
IHE candidate will attend
Candidate's EPP, if applicable
Candidate's anticipated graduation date and certification date
Type of bachelor's degree and teaching certificate to obtain
Number of years the candidate is committed to MISD
Stipend amounts to be received by the candidates in both pathways
Length of the agreement for the candidate to earn their bachelor's and/or certification
Data collected on candidates will be qualitative and quantitative and will include interviews, surveys, progress checkpoints, credit completion, and completed teaching years with MISD.



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Program Description PS3014 - Program Narrative

E. Budget Narrative

- Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. This question has been broken into two sections. Please enter "NA" for the second section if the additional space is not needed. Outline the proposed budget and amounts for funding the grant program through the following allowable uses: a. Education and Training stipend(s) disbursed over the two-year grant timeline and no earlier than Fall 2024 b. Education and Training field site teacher stipend(s) disbursed within the first, second, or both years of the grant timeline (specify accordingly) and no earlier than Fall 2024

Pathway 1 Funding: Students \$20,000
MISD is requesting \$20,000 to support the Grow Your Own grant
In a two-year period
Funding \$5,000 in stipends for two master teachers who will teach dual credit
Funding \$4,000 in stipends for two teachers to teach E&T principles courses

Pathway 2: Paraprofessionals \$30,000
Continue to utilize funding for college coursework for 5 candidates
Continue to utilize funding for certification applications for 5 candidates

- c. Implementation costs, limited to: i. Student transportation to and from E&T field sites for Instructional Practices and/or Practicum courses ii. CTSO event/conference participation, membership fees, and travel costs iii. Substitute coverage for teachers to participate in implementation supports and CTSO activities d. Additional funding for high schools: i. Without existing E&T courses in the 2023-2024 school year, or ii. Implementing dual credit E&T courses beginning in the 2024-2025 school year

Travel Costs
Association Costs
Registration Fees
Substitute Coverage Costs



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Program Description PS3014 - Program Narrative

F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

\$39,000 for stipends - Paraprofessionals (5) \$1,500 per semester for two years (4 semesters) - total of \$30,000; Teacher (1) Dual Credit \$2,500 per semester for two years (4 semesters); Teacher (1) Principles \$2,000 per semester for two years (4 semesters) - total of \$9,000.

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

\$11,000 for student fees, transportation, and other operational costs associated (Travel Costs, Association Costs, Registration Fees, and Substitute Coverage Costs).

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$50,000



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Program Description PS3014 - Program Narrative

G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

Pathway 1: Manor ISD will utilize a process aligned to district demographics and the approved employee profile for selecting a teacher of record for the Education and Training courses. Priority will be given to diverse candidates demonstrating an Accomplished evaluation rating and a successful record of measurable student achievement; involvement in student organizations and strong relationships with students.

For Pathway 2, Manor ISD will ensure the paras/aides/subs, meet the minimum requirements: (1) As of April 1, 2024, must not already hold a bachelor's degree and/or teacher certification in the state of Texas or be the teacher of record for any position they intend to fill after certification. (2) Must have a minimum of 60 credit hours towards a bachelor's degree on or before May 31, 2024. (3) Have the capacity to earn a bachelor's degree and/or teacher certification within the timeline of the grant. (4) Be able to serve as a full-time teacher of record beginning in Fall 2026. (5) As of April 1, 2024, must have been employed as a paraprofessional, instructional aide, or long-term substitute during the 2023-2024 school year serving in a capacity in which the majority of their time is spent assisting certified teachers in instructional activities.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

Manor ISD, will implement a cohort model to ensure support through a professional learning community designed to strengthen knowledge of core competencies and pedagogy. Formats to be used include: alternative course delivery and employing tested experience models to facilitate the completion of graduate credits. Financial aid, professional mentors and district sponsored professional development will be provided to quickly mitigate circumstances for becoming barriers to candidate success.



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Program Budget BS6001 - Program Budget Summary and Support

Statutory Authority: GAA, Article III, Rider 39, 88th Texas Legislature: Educator Quality and Leadership 40. Educator Quality and Leadership.

Part 1: Available Funding

[View List of SSA Members](#)

Available Funding	
Description	2024-2026 Education & Training
1. Fund/SSA Code	459
2. Planning Amount	
3. Final Amount	\$0
4. Carryover	
5. Reallocation	
Total Funds Available	

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	
4. Supplies and Material	6300	
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Direct Costs		
9. Indirect Costs		
Total Budgeted Costs		
Total Funds Available Minus Total Costs		
10. Payments to Member Districts of SSA	6493	

B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.



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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6001 - Program Budget Summary and Support**

C. Breakout of Direct Admin Costs

Enter amounts in Direct Admin Costs fields if applicable.

Description	Class/ Object Code	2024-2026 Education & Training		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100			
2. Professional and Contracted Services	6200			
3. Supplies and Material	6300			
4. Other Operating Costs	6400			
5. Debt Services	6500			
6. Capital Outlay	6600			
7. Operating Transfers Out	8911			
Total				



Organization: MANOR ISD
 Campus/Site: N/A
 Vendor ID: 1746003097

County District: 227907
 ESC Region: 13
 School Year: 2023-2024

SAS#: ETHSAA24

2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6101 - Payroll Costs**

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	2024-2026 Education & Training

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	2024-2026 Education & Training
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.



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2024-2026 Grow Your Own High School Education and Training

Program Budget BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	2024-2026 Education & Training
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		
Total Professional and Contracted Services Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	2024-2026 Education & Training
1. Service: <input style="width: 100%;" type="text"/>	
Specify Purpose: <input style="width: 100%;" type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
Total Professional and Consulting Services Costs	



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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6401 - Other Operating Costs**

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		
Total Other Operating Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.



Organization: MANOR ISD
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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6501 - Debt Services**

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription

1. SBITA Description:

Subscription Cost:

Fund Source: Select One Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source: Select One Contract Start Date: Contract End Date:



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2024-2026 Grow Your Own High School Education and Training

Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs	
Description	2024-2026 Education & Training
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
Total Capital Outlay Costs	

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description:

Fund Source:

Describe how the item will be used to accomplish the objective of the program:

Number of Units:

Total Costs:



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2024-2026 Grow Your Own High School Education and Training

Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the Disclosure of Lobbying Activities form. <ul style="list-style-type: none"> Print and sign the form. Scan the signed form and save it to your desktop. Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants application. 	
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	Program-Specific Provisions and Assurances

SSA Funding Report

2024-2026 Grow Your Own High School Education and Tra

Fiscal Agent: 227907 - MANOR ISD

Region	County District	Organization	ADC Submitted Date	2024-2026 Education & Training							
13	227907	MANOR ISD	04/01/2024								
Total:											