



Organization: WESTWOOD ISD  
 Campus/Site: N/A  
 Vendor ID: 1751086109

County District: 001908  
 ESC Region: 07  
 School Year: 2023-2024

SAS#: TSSGAA24

**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**General Information  
 GS2000 - Certify and Submit**

Due: 04/02/2024 11:59 PM  
 Application Status: Submitted

Amendment #: 00  
 Version #: 01

Description	Required	Status	Last Update
<b>General Information</b>			
GS2100 - Applicant Information	*	Complete	04/02/2024 07:58 PM
GS2300 - Negotiation Comments and Confirmation		New	
<b>Program Description</b>			
PS3013 - Program Plan	*	Complete	04/02/2024 08:02 PM
PS3014 - Program Narrative	*	Complete	04/02/2024 10:21 PM
<b>Program Budget</b>			
BS6001 - Program Budget Summary and Support		Complete	04/02/2024 10:41 PM
BS6101 - Payroll Costs		Complete	04/02/2024 10:41 PM
BS6201 - Professional and Contracted Services		Complete	04/02/2024 10:42 PM
BS6401 - Other Operating Costs		Complete	04/02/2024 10:42 PM
BS6501 - Debt Services		Complete	04/02/2024 10:42 PM
BS6601 - Capital Outlay		Complete	04/02/2024 10:42 PM
<b>Provisions Assurances and Certifications</b>			
CS7000 - Provisions, Assurances and Certifications	*	Complete	04/02/2024 10:43 PM

**Certification and Incorporation Statement**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official**

Select Contact:  or

First Name: Tracie Initial: Last Name: Robinson Title: Assistant Superintendent C&I/Leadership  
 Phone: 903-729-1776 Ext: E-Mail: tmrobinson@westwoodisd.net

**Submitter Information**

First Name: Tracie Last Name: Robinson  
 Approval ID: tracie.robinson1 Submit Date and Time: 04/02/2024 10:46:26 PM



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**General Information  
 GS2100 - Applicant Information**

**Part 1: Organization Information**

A. Applicant		
Organization Name: WESTWOOD ISD		
Mailing Address Line 1: 4524 W OAK		
Mailing Address Line 2:		
City: PALESTINE	State: TX	Zip Code: 75801

B. Unique Entity Identifier (SAM)
UEI (SAM):

**Part 2: Applicant Contacts**

A. Primary Contact	Select Contact:	Select One	or	Add New Contact
First Name: Tracie	Initial:			Last Name: Robinson
Title: Assistant Superintendent C&I/Leadership				
Telephone: 903-729-1776	Ext.:			E-Mail: tmrobinson@westwoodisd.net

B. Secondary Contact	Select Contact:	Select One	or	Add New Contact
First Name: Tiffany	Initial: N			Last Name: Carwell
Title: Director of Special Programs				
Telephone: 903-729-1776	Ext.:			E-Mail: tncarwell@westwoodisd.net



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## 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program

### Program Description PS3013 - Program Plan

#### A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this IDC will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
  - The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
  - The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program Program Guidelines.
  - The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
  - The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

#### B. Program Assurances Regarding Applicant-EPP Partnership

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- A. The applicant must assure that they have a signed letter of commitment with an educator preparation program included on the Vetted Teacher Residency Program list. The letter should confirm the partnership with the applicant for year-long residencies, and the EPP's commitment to strategic staffing efforts and partnership responsibilities outlined in the grant assurances.
  - B. The applicant must assure that they will hold structured governance meetings with their EPP partner at least quarterly to analyze teacher resident data and develop plans for teacher residency continuous improvement during the SY 25-26 residency implementation year.
  - C. The applicant must assure that they will provide preferential hiring, to the greatest extent possible, to teacher residents who have successfully completed the teacher residency program and received standard certification.
  - D. The applicant must assure that they will report the following data to TEA during the SY 25-26 grant implementation year: I. Number of teacher residents participating in the year-long teacher residency, II. Demographics of teacher residents participating in the program, III. Number and type of teacher certifications awarded to teacher residents IV. Selected staffing models implemented



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## 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program

### Program Description PS3013 - Program Plan

#### C. Texas Strategic Staffing (TSS) Technical Assistance for Design and Implementation and Shared District/Charter and EPP

##### Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
  - A. The applicant and their EPP partner(s) assure to sign a letter of commitment or an established memorandum of understanding (MOU) with the regional Texas Strategic Staffing technical assistance provider or, where necessary, TEA appointed technical assistance provider.
  - B. The applicant must assure that the lead point-person would be engaged in all the strategic staffing responsibilities during the design and implementation year, including coordinating with other key district/charter leadership at various points of the design process, and manage implementation year.
  - C. The applicant must assure they will work closely with a technical assistance provider for the 24-25 and 25-26 school years to make key decisions and design structures that enable internal capacity to continue the strategic staffing models without the support of the technical assistance provider in SY 2026-2027 and beyond.
  - D. The applicant and their partner EPP(s) must assure they will set shared goals for district/charter paid resident placements in mutually beneficial staffing model positions.
  - E. The applicant and EPP partner must assure that the teacher resident year-long clinical teaching assignment provides candidates with one full school year of clinical teaching, to include the first and last day of school, in a classroom with a qualified host teacher in the classroom teaching assignment(s) that matches the certification category sought by the candidate. The residency must include a minimum of 750 hours in total, with a minimum of 21 hours per week during a school week that does not include closures or disruptions, and the program must document reduced clinical experience hours during weeks with closures or disruptions. (Please note: Updates to this requirement may occur pending State Board of Educator Certification (SBEC) revisions to Texas Administrative Code establishing rules for vetted residency programs. Requirements for the residency experience will align with any rules adopted into TAC for 24-25 or 25-26.)
  - F. The applicant and EPP partner must assure that they will provide training and support in mentorship and co-teaching best practices for host teachers.
  - G. The applicant and EPP partner must assure that they will adhere to all educator preparation program requirements in the Texas Administrative Code (TAC).
  - H. The applicant must assure that a designated team of district/charter, campus, and partner EPP-level leaders will actively participate in strategic staffing model training and technical assistance support activities beginning in SY 2024-2025. The designated team must include at least one district/charter and EPP-level leader and a selected set of leaders from each campus on which teacher residents are placed.
  - I. The applicant and EPP must attend sustainability meetings with their technical assistance provider each semester of SY 2025-2026 implementation year in order to determine sustainable strategic staffing model and funding sources after the life of the grant.
  - J. The applicant must assure that they will design and implement a strategic staffing model plan that will ensure that the teacher residency model will be sustainable, fully-funded by district/charter dollars, by SY 2025-2026. The plan must include sustainable funding for teacher resident stipends/salaries.

#### D. Program Assurances Regarding High-Quality, Sustainable Residency Funding

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
  - A. The applicant must assure that they will provide each teacher resident placed within the district/charter a stipend. Districts/Charters will work with their EPP to mutually agree on a stipend amount. The minimum recommended stipend amount per resident is \$10,000-\$12,000 per year; districts and EPPs should make a good faith effort to get as close as possible to (or higher than) the recommended stipend amount.
  - B. The applicant must assure that they will allocate and use the residency and strategic staffing implementation funding specifically for program specific requirements.



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## 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program

### Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

#### A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

The Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program is a comprehensive initiative that would support Westwood ISD to address the critical need for qualified teachers in our PK-12th grade schools. Westwood ISD encounters teacher shortages in all content areas as well as high turnover rates each year. This program will allow Westwood ISD to create a program that would recruit, train, and retain highly effective educators within our district who are committed to serving in Westwood ISD for the long term. Westwood ISD, like many other districts, faces significant shortages of qualified teachers, especially in subjects such as mathematics, science, special education, and bilingual education. At every campus, there is a vacancy filled in each of these areas by a noncertified or nondegree teacher. This program will help the district fight the teacher shortage by creating an avenue that can recruit current Westwood employees who are interested in teaching. Due to location and high poverty rates, Westwood ISD has high turnover. Many certified teachers leave at the end of one year because they move to more urban areas where the pay is significantly higher. This program will help us decrease the turnover rate by creating an additional recruiting tool that will help provide new teachers with support as well as create an incentive for teachers who serve as mentors. The stability of teaching staff provides Westwood ISD students equitable access.

#### B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Personnel and qualifications needed to ensure that the outcomes of the grant include a project director who would be central office personnel. The project director (which would be a responsibility of the Assistant superintendent) would have an advanced degree in education or educational leadership and have at least 3 years of teaching and 3 years of principal experience. They must be certified as a teacher and principal in the state of Texas. Mentor Teachers should have Bachelor's or master's degree in education or related field. They must hold a Texas Valid teaching certification and at least 3 years of successful teaching experience in the relevant subject area and grade level. They must have demonstrated ability to effectively mentor and support novice teachers as well as hold a commitment to ongoing professional development and reflective practice. Any External Consultants must have expertise in teacher preparation, residency programs, or educational research. The providers must have significant experience working with public schools and the ability to provide strategic guidance and support program evaluation efforts.

#### C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

The major goals/objectives of the proposed program is to:  
Goal 1: Recruit at 3 residents for placement in core content areas each year. Recruit personnel to enter the program and work within Westwood ISD. In conjunction with human resources and the communications team, recruitment efforts would entail job fairs, community events and social media promotions. Strategies to meet this goal include: targeted recruitment efforts to attract candidates with a commitment to serving in high-need schools; Offering financial incentives such as stipends or salaries during residency years to support candidates financially; Providing ongoing mentoring and support to residents as they transition into teaching roles; Offering professional development opportunities to support the continuous growth and development of educators.  
Goal 2: Support and mentor the 5 residents through the program with the approved EPP (Stephen F. Austin) to ensure that they are certified, high quality teachers by the end of the program. Strategies to meet the goal include: Develop a rigorous curriculum that integrates theory and practice collaboratively with the EPP; Provide residents with opportunities to observe and co-teach with experienced educators; Offer specialized training in pedagogy, content knowledge, classroom management, and cultural competence; incorporate feedback and reflection to support continuous improvement.

2. If needed, use this space to continue the Goals, Objectives and Strategies response. Enter N/A if the additional space is not needed.

Goal 3: Retain novice and veteran teachers who participate in the program. Strategies to meet the goals include: Partnering of school district with EPP to identify priority areas for teacher recruitment; Offer residency placements in schools that need certified teachers; Provide targeted support and resources to help residents succeed in challenging teaching environments.  
Goal 4: Create partnership with college to support teacher recruitment and retention. Strategies to achieve this objective include collaborating with universities to develop and deliver residency curriculum and coursework;  
Establishing mentorship programs with experienced educators and alumni of the residency program



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### Program Description PS3014 - Program Narrative

#### D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Performance measures included: Percentage of residency program graduates who remain in teaching positions at high-need schools beyond their initial commitment period.  
Tools: Human resources data from school districts, exit surveys, and longitudinal studies.  
Process: Tracking the retention rates of residency program graduates over time and comparing them to retention rates of non-program teachers. Conducting exit surveys to gather feedback from teachers who leave the profession or change schools.  
Performance measures included for teacher efficacy include: Teacher evaluations, student growth measures, and feedback from mentors and administrators.  
Tools: Teacher evaluation rubrics, value-added models, and classroom observation protocols.  
Process: Conducting regular teacher evaluations using established criteria and rubrics. Using student growth measures, such as value-added scores, to assess the impact of residency program graduates on student learning. Collecting feedback from mentors and administrators to assess teacher effectiveness and professional growth.  
Measure: Teacher evaluations, student growth measures, and feedback from mentors and administrators.

#### E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Staffing: The majority of the budget will be allocated to staffing to support program coordination, instructional staff, mentor teachers, and administrative personnel. Competitive salaries and benefits will be offered to attract and retain qualified professionals who are dedicated to the success of the program.  
Supplies and Materials: Funds will be allocated for instructional materials, curriculum resources, technology tools, and other supplies necessary for the effective delivery of the residency program curriculum. These resources will support hands-on learning experiences for residents and enhance their preparation for teaching in high-need schools.  
Contracts: The budget will include provisions for contracting with universities, school districts, community organizations, and external consultants to provide specialized services such as curriculum development, program evaluation, and professional development. Contracts will be negotiated to ensure quality and cost-effectiveness while meeting program objectives.  
Travel: Funds will be allocated for travel expenses related to program implementation, such as site visits, professional development conferences, and recruitment events. Travel expenses will be carefully managed to optimize resources and maximize impact.  
Other Operational Costs: The budget will also cover other operational expenses, including technology infrastructure, facilities rental, marketing and outreach efforts, and administrative overhead.

2. If needed, use this space to continue the Budget Narrative response. Enter N/A if the additional space is not needed.

N/A



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### Program Description PS3014 - Program Narrative

#### F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. This section takes the place of the budget schedules during the initial submission process. If selected for award, applicants will be required to budget planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Payroll costs include:  
3 residents at \$40,000 each totaling \$120000  
3 Mentor Stipends at \$10,000 each totaling \$50,000  
Director of Teacher Recruitment and Development \$50,000 (1/2 time)  
Substitutes for training \$1000 each totaling \$5000

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Professional and contracted services include costs for the university coursework, training, university supervisors and other costs.  
\$60000

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Supplies and materials costs include books, Certification exams, supplies during the residency \$6,000

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Other operating costs include travel for district executives who monitor the program, grant administration \$7,000

5. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

298000



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## 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program

### Program Description PS3014 - Program Narrative

#### G. TEA Program Requirements

1. Description of instructional and talent development needs and strategies: The program elements describe how teacher residencies will be made sustainable through strategic staffing models where residents support other instructional needs in the district/charter, such as substitute teaching or para-professional responsibilities (among other options). Describe the instructional and talent pipeline needs of your LEA. a. What vacancies (if any) exist in your district? b. What other instructional needs exist? How could residencies address this issue? (e.g., Tutoring support, small group Tier I support, etc.) c. How do paid teacher residencies fit into your broader talent strategy this year? For the next five years?

Currently, Westwood ISD is using paraprofessionals and substitutes as teachers. The district assists them in the process of getting into a program; however, the financial needs are not available to help support them financially. Currently, there are vacancies not filled by certified teachers in Kindergarten, 1st grade, 3rd and 4th grade math; 7th grade math; 8th grade social studies; geometry; advanced mathematics and biology. Due to the lack of qualified personnel, tutorials and extension for learning is difficult to manage. The residencies could provide additional support to the tier 1 classrooms while they are becoming familiar with the systems and processes of the campuses.

2. If needed, use this space to continue the previous response. Enter N/A if the additional space is not needed.

N/A

3. 2. Commitment of local resources: Please review the Program Elements section of the program guidelines. How will you, alongside your partner EPP, commit resources and time to 1) the year-long design process and 2) the implementation support year? Please share the following information: a. Who from the district/charter will be leading this work? Is their role a new or existing one? b. How does their role fit into broader talent management at your district? c. How will you track and maintain evidence of this district/charter lead's time? d. What will the person in this role do after the grant ends? How might you fund this role after the grant ends?

Westwood ISD will designate a Director of Teacher Recruitment and Development to lead the work of the Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program. This role will be filled by a new or existing staff member with relevant expertise in teacher recruitment, development, and talent management. The Director of Teacher Recruitment and Development's role fits into broader talent management at the district by focusing specifically on the recruitment, development, and retention of high-quality teachers, which is a critical component of overall talent management strategies. They will work closely with human resources, instructional leaders, and other stakeholders to align recruitment efforts with district needs and priorities, support the development of effective teachers through mentorship and professional development, and implement strategies to retain talented educators. The district lead's time will be tracked and maintained through regular reporting mechanisms and documentation of their activities related to the grant. This may include timesheets, activity logs, meeting minutes, and progress reports submitted to grant administrators. The district/charter may also utilize project management tools or software to track tasks and deadlines associated with the grant. After the grant ends, the person in this role will continue to play a vital role in teacher recruitment, development, and retention efforts at the district.

4. If needed, use this space to continue the previous response. Enter N/A if the additional space is not needed.

N/A

5. 3. Description of partnership foundations: Applicants may have one or more EPP partners from the 2023-2024 Vetted Teacher Residency Program List (link located on TEA Grant Opportunities page). Please list your partner(s) and the following partnership foundations information: a. If applicable, how many years have you been engaged in a residency partnership? If the EPP partnership is new, how did your LEA staff decide to partner with this EPP? b. If applicable, how many residents have you placed each year of that partnership?

The EPP for Westwood ISD will be a new partnership with Stephen F Austin University. Our district decided to partner with Stephen F Austin for two reasons. First, the distance between the district and college is manageable for the students and staff. Secondly, the University is renowned for its teacher education program. The partnership will increase the effectiveness on not only our residents but also the teachers who get to work as mentors.





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### Program Description PS3014 - Program Narrative

6. c. If applicable, describe your practices for shared governance, or the review of residency program data to inform shared decision-making about teacher candidate and host teacher supports. How often do you meet with your EPP partners to review this data? As a partnership, how do you manage follow-up and response to data? If the partnership is new, describe what plans you and the EPP have for the questions above. d. Describe any other key features of your partnership's progress toward building a residency program.

Because the partnership is new the district and EPP will collaboratively develop plans for shared governance and data review processes. This will involve establishing communication channels, determining meeting schedules, and clarifying roles and responsibilities for data analysis and decision-making. The partnership will also prioritize building trust and mutual respect, fostering open communication, and establishing shared goals and objectives for the residency program.

7. 4. Commitment to shared communication: Describe how you will maintain strong communication throughout the design and implementation of the sustainable teacher residency program with your EPP partners and your technical assistance provider. a. How will you demonstrate evidence of communication and ongoing engagement with your partner and provider? b. If this is an existing partnership, what shared processes or norms do the LEA staff and EPP faculty currently have in place in order to address issues with residency (e.g., challenges for residents, host teachers, school sites, etc.)? c. If this is a new partnership, how does the LEA plan to work with the EPP to manage issues that arise with residency (e.g., challenges for residents, host teachers, school sites, etc.)?

Westwood ISD and Stephen F Austin will work together to develop collaborative problem-solving protocols to address residency challenges as they arise. We will establish regular communication channels and meetings to facilitate ongoing dialogue and problem-solving between the LEA and EPP. During these regular meetings, Westwood and SFASU will utilize data to identify areas of concern and inform targeted interventions and support strategies for residents, host teachers, and school sites. Together, we will provide professional development and capacity-building opportunities for LEA and EPP staff to enhance their ability to address residency issues effectively.

8. If needed, use this space to continue the previous response. Enter N/A if the additional space is not needed.

N/A

9. 5. If you have previously engaged in Strategic Staffing or previously received Texas COVID Learning Acceleration Supports (TCLAS) Decision 5 or the 23-25 Strategic Staffing grants, describe your plans for this grant. a. What data is driving the decision to engage in another cycle of design and implementation of Strategic Staffing? b. What new instructional needs have arisen? c. What are your goals for this second round of design? The second year of implementation? If your district has not previously engaged in Strategic Staffing, please enter N/A.

N/A

10. If needed, use this space to continue the previous response. Enter N/A if the additional space is not needed.

N/A

11. 6. For districts/charters that have engaged in an Effective Schools Framework (ESF) diagnostic process during or before the 23-24 school year, please provide the year the district went through the diagnostic and the priority focus area in the space below. If your district is also taking part in the 23-24 pilot of Texas Strategic Leadership (TSL), please note this here. If this question does not apply you, please enter N/A.

Westwood ISD engaged in the ESF diagnostic process in November of 2023 prioritizing high quality instruction.



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### Program Description PS3014 - Program Narrative

12. 7. For districts/charters that have engaged in TEA Strong Foundations Implementation during or before the 23-24 school year, please provide the year the district went through the HQIM implementation process. If this question does not apply you, please enter N/A.

N/A



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**Statutory Authority: GAA, Article III, Rider 39, 88th Texas Legislature: Educator Quality and Leadership 40. Educator Quality and Leadership.**

**Part 1: Available Funding**

[View List of SSA Members](#)

Available Funding	
Description	24-26 Texas Strategic Staffing
1. Fund/SSA Code	429
2. Planning Amount	
3. Final Amount	
4. Carryover	
5. Reallocation	
<b>Total Funds Available</b>	



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**Part 2: Budget Summary**

A. Budgeted Costs		
Description	Class/ Object Code	24-26 Texas Strategic Staffing
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	\$0
3. Professional and Contracted Services	6200	\$0
4. Supplies and Material	6300	\$0
5. Other Operating Costs	6400	\$0
6. Debt Services	6500	\$0
7. Capital Outlay	6600	\$0
8. Operating Transfers Out	8911	
<b>Total Direct Costs</b>		\$0
9. Indirect Costs		\$0
<b>Total Budgeted Costs</b>		\$0
<b>Total Funds Available Minus Total Costs</b>		\$0
10. Payments to Member Districts of SSA	6493	

B. Pre-Award Costs		
Description	Class/ Object Code	24-26 Texas Strategic Staffing
1. Payroll Costs	6100	\$0
2. Professional and Contracted Services	6200	\$0
3. Supplies and Material	6300	\$0
4. Other Operating Costs	6400	\$0
5. Debt Services	6500	\$0
6. Capital Outlay	6600	\$0
7. Operating Transfers Out	8911	
<b>Total Direct Costs</b>		
8. Indirect Costs		\$0
<b>Total Pre-Award Costs</b>		



Organization: WESTWOOD ISD  
 Campus/Site: N/A  
 Vendor ID: 1751086109

County District: 001908  
 ESC Region: 07  
 School Year: 2023-2024

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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6001 - Program Budget Summary and Support**

**C. Breakout of Direct Admin Costs**

Enter amounts in Direct Admin Costs fields if applicable.

Description	Class/ Object Code	24-26 Texas Strategic Staffing		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100	\$0		\$0
2. Professional and Contracted Services	6200	\$0		\$0
3. Supplies and Material	6300	\$0		\$0
4. Other Operating Costs	6400	\$0		\$0
5. Debt Services	6500	\$0		\$0
6. Capital Outlay	6600	\$0		\$0
7. Operating Transfers Out	8911			
<b>Total</b>		\$0		\$0



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6101 - Payroll Costs**

**Part 1: Total Payroll Costs**

Payroll costs entered on BS6001	
Total Payroll Costs	24-26 Texas Strategic Staffing
	\$0

**Part 2: Number and Type of Positions**

A. Administrative Support or Clerical Staff	
Position Type	24-26 Texas Strategic Staffing
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	24-26 Texas Strategic Staffing
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	24-26 Texas Strategic Staffing
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

**Part 3: Substitute, Extra-Duty, Benefits**

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

**Part 4: Confirmation of Payroll Requirements**

Confirmation of Payroll Requirements
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6201 - Professional and Contracted Services**

**Part 1: Professional and Contracted Services**

Budgeted Costs		
Description	Class/Object Code	24-26 Texas Strategic Staffing
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
<b>Subtotal Professional and Contracted Services Costs</b>		
<b>Remaining 6200 Costs That Do Not Require Specific Approval</b>		
<b>Total Professional and Contracted Services Costs</b>		

**Part 2: Direct Administrative Costs**

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

**Part 3: Itemized Professional and Consulting Services**

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	24-26 Texas Strategic Staffing
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
<b>Total Professional and Consulting Services Costs</b>	



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6401 - Other Operating Costs**

**Part 1: Other Operating Costs**

Budgeted Costs		
Description	Class/ Object Code	24-26 Texas Strategic Staffing
1. <b>Out-of-State Travel for Employees</b> LEA must keep documentation locally.	6411	
2. <b>Travel for Students to Conferences (does not include field trips)</b> Requires pre-authorization in writing.	6412	
3. <b>Educational Field Trips</b> LEA must keep documentation locally.	6412 6494	
4. <b>Stipends for Non-employees other than those included in 6419</b> Requires pre-authorization in writing.	6413	
5. <b>Travel Costs for Officials such as Executive Director, Superintendent, or Board Members</b> Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. <b>Non-Employee Costs for Conference</b> Requires pre-authorization in writing.	6419	
7. <b>Hosting Conferences for Non-Employees</b> LEA must keep documentation locally.	64xx	
<b>Subtotal Other Operating Costs</b>		
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>		\$0
<b>Total Other Operating Costs</b>		\$0

**Part 2: Direct Administrative Costs**

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Organization: WESTWOOD ISD  
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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6501 - Debt Services**

**Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs**

Budgeted Costs		
Description	Class/ Object Code	24-26 Texas Strategic Staffing
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
<b>Total Debt Service Costs</b>		<b>\$0</b>

**Part 2: Description of SBITA**

**Subscription**

1. SBITA Description:

Subscription Cost:

Fund Source:   Contract Start Date:  Contract End Date:

**Part 3: Description of Property**

**Property**

1. Property Description:

Property Value:

Fund Source:   Contract Start Date:  Contract End Date:



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**2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program**

**Program Budget  
 BS6601 - Capital Outlay**

**Part 1: Capital Expenditures**

Budgeted Costs	
Description	24-26 Texas Strategic Staffing
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	\$0
<b>Total Capital Outlay Costs</b>	<b>\$0</b>

**Part 2: Furniture, Equipment, Vehicles or Software**

**Items**

1. Generic Description:  Number of Units:

Fund Source:  Total Costs:

Describe how the item will be used to accomplish the objective of the program:



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## 2024-2026 Texas Strategic Staffing Grant for Sustainable, Paid Teacher Residency Program

### Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements. I certify I am not debarred or suspended.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification: a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements. b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.  Instructions for completing and attaching the <a href="#">Disclosure of Lobbying Activities</a> form. <ul style="list-style-type: none"><li>• Print and sign the form.</li><li>• Scan the signed form and save it to your desktop.</li><li>• Click the <b>Attach Files</b> icon on the Table of Contents page to attach your signed form to this eGrants application.</li></ul>	Lobbying Certification
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	Program-Specific Provisions and Assurances

# SSA Funding Report

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Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
<b>Total:</b>				R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0