



**2022-2023 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, November 16, 2022**

UEI: H9NJLKAWMSW7

NOGA ID [Redacted]

Authorizing legislation **General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)**

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, November 16, 2022**.

Grant period from **March 1, 2023-September 30, 2023**

Pre-award costs permitted from **Not Permitted**

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): **N/A**

Applicant Information

Organization **Mount Calm ISD** CDN **109910** Campus **Mount Calm HS** ESC **12** UEI **H9NJLKAWMSW7**

Address **200 N Coates** City **Mount Calm** ZIP **76673** Vendor ID **746001758**

Primary Contact **Terri Wright** Email **terri.wright@mtcalmisd.org** Phone **2549932611**

Secondary Contact **Bill Radde** Email **bill.radde@mtcalmisd.org** Phone **2549932611**

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name **James E Wright II** Title **Superintendent**

Email **james.wright@mtcalmisd.org** Phone **254-993-2611**

Signature  Date **November 10, 2022**

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program (Focus Area 1)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Mount Calm ISD is a rural school district in Central Texas. For this grant we hope to partner with neighboring school districts, either Penelope ISD and Hubbard ISD, to provide a CTE Summer Bridge program to students from both school districts. All three districts face similar challenges due to our rural setting and small district size. Our mission is to create a supportive learning environment that empowers students by providing a learning experience that fosters creativity and innovation. The district accepts responsibility for preparing students to be college and career ready in a changing world. Our district leaders and school board members are committed to offering CTE Statewide Programs of Study which are aligned with regional labor needs and workforce projections.

At this time, our need is to provide access and equity for students to accelerate learning opportunities to enter and complete programs of study and complete an Industry Based Certification related to Culinary Arts and Applied Agriculture Engineering. Many of our students will not be able to qualify for College and Career Readiness points through any other means. This will be beneficial to our students and our district's overall success.

Our proposed summer program will allow students to work in their pathways over the summer months. Many student schedules do not have access to the classes needed to allow for the two class periods needed to complete a statewide program of study and graduate with a distinguished diploma.

We will use these grant funds to provide a five to six weeks summer program allowing students to take a course in, Applied Agricultural Engineering Pathway, or Culinary Arts Pathway. The program will target students who are entering 8th grade and above from Mount Calm ISD, Penelope ISD, and Hubbard ISD who are interested in continuing and completing their statewide program of study and receive their industry based certification in that field. We will target enrolling 20 students. This number will be dependent if we partner with one or both districts.

Summary of Program (Focus Area 2)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

N/A

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Bill Radde CTE Teacher	Knowledge of CTE, Pathways, Certifications, College Career Military Readiness (CCMR) Standards, Effective Teaching Strategies 36 years experience in CTE as certified teacher
Rebecca Saavadra CTE Teacher	Knowledge of CTE, Pathways, Certifications, College Career Military Readiness (CCMR) Standards, Effective Teaching Strategies Certified Family and Consumer Science teacher
Terri Wright Counselor	Knowledge of CTE, Pathways, Certifications, College Career Military Readiness (CCMR) Standards, Graduation requirements 21 years experience, CTE certified, Principal certified, Counselor certified
LaDonna Long PEIMS Coordinator Data Entry	Knowledge of CTE, Pathways, Certifications, College Career Military Readiness (CCMR) Standards PEIMS data entry for last 9 years for the district, 24 years total in education
James E Wright II Superintendent Program Evaluator	Knowledge of CTE, Pathways, CCMR Standards, Program limits, TEKS, Budget Educator for over 30 years, last 17 as administrator including CTE Director, CTE Liason, and Superintendent

Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
N/A	
N/A	
N/A	
N/A	
N/A	

Goals, Objectives, and Strategies (Focus Area 1)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

The CTE Summer Program will be focused on student outcomes and evaluated based on several performance measures and data points. We will collect data on the demographics of students who enroll in, participate in, and complete the program including grade level, race/ethnicity, and economically disadvantaged status, as well as whether they have been identified as in need of special education services. We will utilize other data collected for PEIMS to provide analysis numbers for district leadership, our school board, and TEA grant reporting requirements.

Our goal for the summer is to provide students with the opportunity to be introduced to workplace competencies and make academic content accessible by providing hands-on context. We will help students focus on their studies and know where they are headed throughout and after high school, and offer opportunities for upward career mobility. In addition, we would like this opportunity to introduce students to nontraditional occupational fields.

Within this program, we are focused on setting the foundational academic, and technical skills, knowledge, and training necessary to succeed in future careers and to become lifelong learners. We will introduce students to workplace competencies and make academic content accessible by providing it in a hands-on context. Our goal is to help students focus on their studies and know where they are headed throughout and after high school, and offer high-quality opportunities for upward career mobility. CTE programs provide a clear pipeline of talent and unique opportunities for students to engage in rigorous coursework, internships, apprenticeships, and other meaningful on-the-job experiences. We will use this opportunity to help fill the opportunity and skills gaps that increased during the pandemic, and introduce high-quality opportunities for education and training beyond high school that can lead to economic opportunity for our students.

Goals, Objectives, and Strategies (Focus Area 2)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

N/A

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The CTE summer bridge program will be focused on student outcomes and evaluated based on several performance measures and data points. We will collect data on the demographics of students who enroll in, participate in, and complete the program including grade level, race/ethnicity, and economically disadvantaged status, as well as whether they have been identified as in need of special education services. We will utilize other data collected for PEIMS analysis number for district leadership, our school board, and TEA grant reporting requirements.

Our belief is that CTE inspires and motivates students to develop many of the skills that employers most need across job industries. Our goal in the summer bridge program is to create life-long learners who are college and career ready. It is our goal to support students in their technical skill proficiency aligned to a chosen career field and pathway, and the ability to apply both academic and technical learning in the context of a career. Our mission for the summer program is for at least 20 students to earn concentrator/completer status in a TEA statewide program of study. Additionally, at least 75% of these students will complete a TEA approved Industry Based Certification in their program of study by August 1, 2023. We will provide additional services to students who need additional support, such as tutoring and mentoring sessions with the course teacher.

There will be formative quizzes and summative assessments delivered during each course, in addition to a pre-test, mid-course test, and post test. Students will also engage in project based learning instruction to give students the opportunity to develop knowledge and skills through engaging projects set around challenges and problems they may face in the real world. These assessments and approaches will be used to guide instruction, determine intervention needs, and evaluate TEKS mastery for course credit. The data will be both qualitative and quantitative and provide insight on whether our goals, learning objectives and student outcomes were successfully met.

Students will show mastery of the course by earning course credit and earn an Industry Based Certification upon

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

N/A

Budget Narrative (Focus Area 1)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Grant funding will be used to pay supplemental payment to the CTE teachers to teach the summer sections in the pathway of study Applied Agricultural Engineering or Culinary Arts, and supplies for the courses. Grant funding will also help with student and teacher travel and explore career opportunities and job sites within the region. This will allow our rural students to expand their knowledge and see real world application in Agricultural Engineering and Culinary Arts. Grant money will also allow the district to purchase CTE supplies and equipment that are otherwise unavailable to a small district with little Perkins funding available. The supplies and materials are essential creating real world job experiences in both Agricultural Engineering and Culinary Art. Traveling to jobs sites and witnessing their education field in action can help motivate our students in their post high school career.

Budget Narrative (Focus Area 2)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

N/A

Program Requirements**1a. Needs Assessment (Focus Area 1)**

The school district is a small rural district located in Hill County about 25 miles northeast of Waco. The district serves under 200 students. 80% of the students are economically disadvantaged thus the district is a Title 1 district and 100% on free & reduced. All of the junior high and high school students are enrolled in at least one CTE course.

Student's Needs:

Develop strong relationships to increase student expectations and the value of education. At this time, our need is to provide access and equity for students to accelerate learning opportunities to enter and complete programs of study and complete an Industry Based Certification related to Culinary Arts and/or Applied Agriculture Engineering. Students need to be introduced to workplace competencies, make academic content accessible by providing it in a hands-on context, help students focus on their studies, know where they are headed throughout and after high school, and offer high-quality opportunities for upward career mobility.

District Needs:

Recognize the value of CTE programs and work with administrators to develop an individual student planning system that promotes opportunities, such as CTE, for students to graduate college, career, and military ready (CCMR). Many of our students will not be able to qualify for College and Career Readiness points through any other means. Increase the recruitment and retention of CTE Learners to the number of CTE Completers.

1b. Needs Assessment (Focus Area 2)

N/A

Program Requirements, cont'd.

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

This grant will allow us to offer a CTE Summer Bridge program for students from Mount Calm, Penelope ISD, and Hubbard ISD. The program will last five to six weeks in duration and ideally enroll 20 students to take Agricultural Equipment Design and Fabrication/Lab (PEIMS Service ID 13002360) or Culinary Arts (PEIMS Service ID N1302268). Ultimately, it is our goal to have students continue and complete one of the following programs of study for Applied Agricultural Engineering or Culinary Arts. The primary goals of the program are the following: increase interest and enrollment in these programs of study at Mount Calm ISD; accelerate students' ability to complete a program of study in high school; pass/earn an Industry Based Certification and increase college and career awareness and preparedness in students.

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

N/A

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment