



2022-2023 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, November 16, 2022

NOGA ID [redacted]

Authorizing legislation **General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)**

This LOI application must be submitted via email to **loiapplications@tea.texas.gov**.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, November 16, 2022**.

Grant period from **March 1, 2023-September 30, 2023**

Pre-award costs permitted from **Not Permitted**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): **N/A**

Applicant Information

Organization **Rankin ISD** CDN **231902** Campus **001** ESC **18** UEI **TCJCA3LHrm48**

Address **PO Box 90** City **Rankin** ZIP **79778** Vendor ID **1756002297**

Primary Contact **Adrian Gallardo** Email **agallardo@rankinisd.net** Phone **432-693-2451**

Secondary Contact **Betsy Jones** Email **bjones@rankinisd.net** Phone **432-693-2451**

Certification and Incorporation

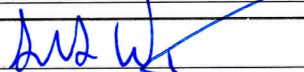
I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name **Sammy Wyatt** Title **Superintendent**

Email **swyatt@rankinisd.net** Phone **432-693-2461**

Signature  Date **11-03-2022**

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
- 6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
- 7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program (Focus Area 1)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

The mission of the CTE Summer Bridge is to expose and prepare all 7th and 8th grade students for a chosen program of study, prior to high school, with the expectation that students will earn at least one certification. This program is necessary to the success of our rural students, as it promotes career knowledge and readiness, allowing students to complete a CTE pathway by graduation. This in turn, increases our CCMR Outcomes Bonuses. The program exposes students to a minimum of four career pathways and allows them to complete at least two Introductory/Principles courses for high school credit. Funds will be used to provide for intensive, accelerated instruction (in two week increments) for each of the four career pathways. Funding will also be used for curriculum and certification tests. The Advising Team will consist of campus principal, counselor, district grant coordinator, special educator director, 504/ESL coordinator, and 4 CTE instructors. The Advising Team will oversee management and implementation of the program through out the summer.

Summary of Program (Focus Area 2)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

[Empty text box for Focus Area 2 description]

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Mrs. Amy Cura- Health Science Instructor	CTE certified with 23 years in the field and/or teaching.
Mrs. Kendra Davidson- Arts, Audio/Video Technology and Communication Instructor	CTE certified with 15 years experience and/or teaching.
Mr. Robbie McClure- Manufacturing Instructor	CTE certified with 20+ years experience and/or teaching.
Mr. Jeff Bunger- Energy Instructor	CTE certified with 20+ years experience and/or teaching.
Odessa College	IHE

Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience

Goals, Objectives, and Strategies (Focus Area 1)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

By June 30, 2023, 60% of all 7th and 8th grade students will have successfully completed at least two Principles/Introduction courses for our four chosen programs of study (Health Science, Arts, Audio/Video Technology and Communication, Manufacturing, and Energy). At the end of each course, students will have either shown proficiency through a practice certification exam or achieving a certification. These goals will be attained through attendance monitoring, student-centered, project-based lessons, and regular follow ups with assigned advisors. Recruitment will begin at the award of the grant via Town Hall meetings, individual meetings with students, and video releases on social media. Potential certifications include First Aid/CPR/AED, Adobe Certified Professional in Digital Video using Premiere Pro, NCCER Instrumentation Level 1, and AWS D9.1.

Goals, Objectives, and Strategies (Focus Area 2)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Health Science will utilize a skills rubric that guides students through lessons, hands-on skills, and content knowledge, through research projects, quizzes, and tests.
Arts, Audio/Video Technology and Communications will complete hands-on lessons and projects that allow students to gain the necessary skills to successfully complete a Premiere Pro practice exam, and/or the Premiere Pro certification exam.
Manufacturing will utilize hands-on lessons and virtual welders to assess proficiency. Students may be able to attain their AWS D9.1 certification.
Energy will complete hands-on lessons and projects, addressing today's energy needs. Upon completion, students may attain a NCCER Instrumentation Level 1 certification.

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

[Empty text area for Focus Area 2]

Budget Narrative (Focus Area 1)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

In order to expose students to the various CTE programs of study, the majority of funding (\$35,000) would be used for payroll costs for teachers and instructors, allowing for 4-5 employees (6100). We are allotting \$12,500 for virtual welders (6600), \$1,000 for student certification costs (6300), and \$1,500 for curriculum costs (6300). Future costs will be monitored and redistributed to meet the needs of new CTE programs, including but not limited to Introductory/ Principle courses.

Budget Narrative (Focus Area 2)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Program Requirements

1a. Needs Assessment (Focus Area 1)

After reviewing the Labor Market Information for the Permian Basin Workforce Development Area, it was discovered that the following programs of study have a high demand and high growth projection for 2020-2030: Health Science (healthcare therapeutics), Manufacturing (welding), Arts, Audio/Video Technology and Communications (digital communications), Energy (oil and gas exploration and production).

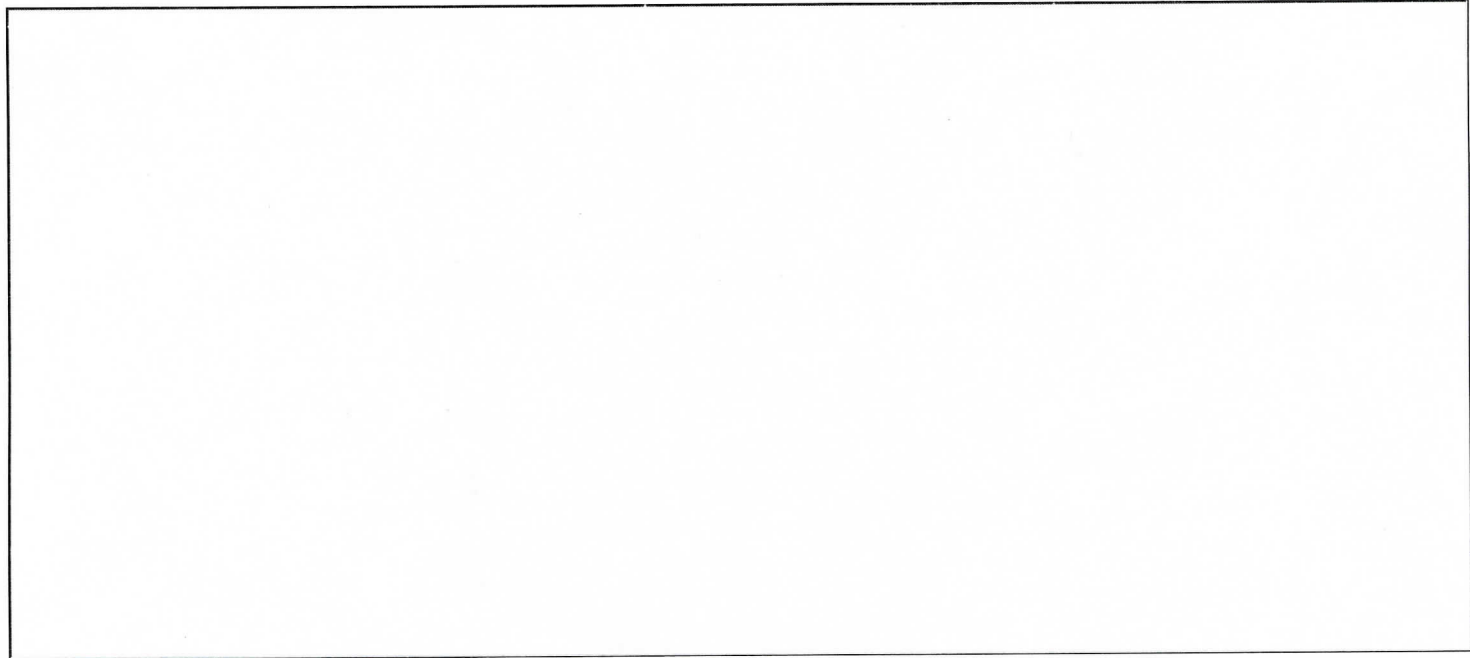
*Digital Communications- Camera Operators in TV and Film have a 40% growth rate, with a median annual wage of \$47,668. Film and Video Editors have a projected growth rate of 42%, with a median annual wage of \$46,922.

*Oil and Gas Exploration and Production- Rotary Drill Operators, Oil and Gas are in high demand with a 83% growth rate and a median annual wage of \$58,627. Pump Operators, except Well-Head Pumpers, have a growth of 23%, with a median annual wage of \$48,060. Roustabout Oil and Gas has an 11% growth rate, with a median annual wage of \$40,331. Underground Mining Machine Operators and Extraction workers are in high demand with a growth rate of 45%, with a median annual wage of \$50,285.

*Healthcare Therapeutic- Medical Assistants are in high demand with a 20% growth rate with a median annual wage of \$35,685 - introductory program for postsecondary pathways, primarily, but not limited to, Registered Nursing programs which is high demand with a growth rate of 13%, with a median annual wage of \$68,482.

Rankin is a community located in the heart of the oil and gas industry, in the Permian Basin. These jobs are available regionally, locally, and statewide.

1b. Needs Assessment (Focus Area 2)



Program Requirements, cont'd.

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

The programs of study we plan on offering are Healthcare Therapeutics (Principles of Health Science), Oil and Gas Exploration and Production (Oil and Gas Production I), Welding (Introduction to Welding), and Digital Communications (Principles of Arts, Video Technology, and Communications). We expect 30 students to be engaged and participate in these high demand, high wage, programs of study for our region.

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

[Empty response box for Focus Area 2]

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment