



**2022-2023 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, November 16, 2022**

NOGA ID

Authorizing legislation

General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, November 16, 2022**.

Grant period from **March 1, 2023-September 30, 2023**

Pre-award costs permitted from **Not Permitted**

Application stamp-in date and time

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC UEI

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2022-2023 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program (Focus Area 1)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Katherine Anne Porter School (KAPS) is a public charter school with a mission to educate and empower students with the knowledge, skills, and practices to be successful and compassionate in school and life. KAPS has played a very unique role serving the needs of diverse (academically, emotionally and socially) students since 1998, and currently serves the needs of approximately 90 students from grades 8-12.

Katherine Anne Porter School is a creative community celebrating diversity and freedom in learning and identifies creativity as the key to every door of genuine, life-long success. In education, the door to success changes, or simply becomes harder to engage, and today ' s educators realize they are preparing students for careers that may not yet exist.

We believe creativity, emblazoned by the freedom to employ our imagination, remains the key no matter the door or career path. As a result, we pride ourselves in offering an environment conducive to just such a belief, grounded in valuing each individual. This leads KAPS to look for effective strategies and programs that will provide opportunities, experience, and credentials to all students to pursue meaningful career and education pathways after high school. The CTE Summer grant program (through Career and Technical Education (CTE) and Work-Based Learning (WBL)) directly aligns/supports the KAPS vision and Texas Education Agency ' s strategic plan that focuses on preparing every child for success in college, career, and the military.

Our current data supports that 30% of our students will benefit from CTE and WBL opportunities. In light of our neurodiversity and smaller student population the summer program will provide crucial insight to our students of the several high paying jobs that await students with technical skills.

Workforce Solutions has identified the industries and occupations most in-demand in the county that will pay a self-sufficient wage of at least \$ 18 per hour.

Summary of Program (Focus Area 2)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

As for Focus 2, these funds will help us sponsor internships with HEB, Ozona Bank, Randolph Brooks Federal Credit Union, and other community organizations. This will allow our students to become part of the local business community and allow them to form their own relationships outside of the school itself. This will help our community have more buy-in to keeping our school open.

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position

Required Qualifications and Experience

Teachers are responsible for creating a safe learning environment and adhering to our schools core values.

Specific qualifications (undergraduate/graduate degree), knowledge, skills or experience in subject areas being offered. Required qualifications may include either teacher certification and workplace experience of 2+ years.

Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position

Required Qualifications and Experience

Goals, Objectives, and Strategies (Focus Area 1)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Career and Technical Education (CTE) programs are effective strategies to ensure that students have the opportunity, experience, and credentials to pursue meaningful career and education pathways after high school. This will provide students greater access to CTE courses that will close gaps of such opportunities that could not be provided during regular school due to various challenges, qualified teachers, scheduling conflicts and funding

Project Based learning-connecting with real-world experiences will be used as an instructional strategy to implement and accomplish the objectives of offering CTE courses.

Funding for this program is intended to provide support for districts to offer students greater access to CTE courses in TEA approved programs of study and/or paid or unpaid WBL summer opportunities.. The CTE Summer grant program directly aligns with the Texas Education Agency ' s strategic plan that focuses on preparing every child for success in college, career, and the military. CTE programs align Texas ' education goals with its diverse industry needs and opportunities. Programs of study are course sequences that prepare students with the knowledge and skills necessary for success in their chosen career. These sequences embed relevant, real-world experiences and can culminate in a post-secondary credential. CTE programs of study emphasize earning industry-based credentials, participating in WBL activities, as well as learning about and demonstrating employability skills. WBL opportunities provide students with real-world experiences they can use to transition directly into the workforce or can be building blocks toward post-secondary education.

Goals, Objectives, and Strategies (Focus Area 2)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

WBL opportunities provide students with real-world experiences they can use to transition directly into the workforce or can be building blocks toward post-secondary education.

WBL is a proven instructional method and strategy for helping students of all ages and abilities acquire and improve academic, technical, and employability skills., leading to positive outcomes for students, training sponsors, schools, and communities.

To provide students the opportunity to learn and develop employability skills in actual workplaces, smoother transitions from education into the workforce, that will provide them access to higher median annual earnings and post secondary attendance.

Training sponsors will benefit from creation of a pool of skilled and motivated employees, overall reduced training costs, and improved employee retention and morale.

Schools will benefit from making education more relevant and valuable for students, gaining access to workplace facilities, techniques, and technology, and promoting faculty interaction with the community.

Communities will benefit from increasing the number of workplace-ready individuals who become economically productive members of society and improving the stability of the workforce and economy.

The school will partner with local businesses like HEB to provide practical on job training opportunities that will provide students with a real world work environment.. The school will work with the business partner to clearly provide job description/expectations and also monitor student performance (evaluations) by the end of the practicum.

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Student outcomes will be measured via project based learning and designs. With CTE programs, there will be a capstone project where the students will be able to show what they have learned and put it into practice.

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Performance reviews will be given to students who partake in the internship program. This will allow specific feedback on both terminology and work ethic in the field itself. Actually performing the tasks allows for students to take greater responsibility for their actions and offer a different perspective in regards to coursework.

Budget Narrative (Focus Area 1)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

With this grant, we will be able to afford both teacher contracts, certification fees, and technological advancements to support the continued offering of these programs. Part of the grant will be used to purchase Creator Bots for our school's robotics program and allow an interdisciplinary work-based approach to coding and robotics.

Budget Narrative (Focus Area 2)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The grant budget will pay the co-ordinators and for travel expenses to successfully implement the summer WBL program.

Program Requirements

1a. Needs Assessment (Focus Area 1)

Materials for classroom instruction such as Creator Bots, food costs, and building matinenance.

1b. Needs Assessment (Focus Area 2)

Program Requirements, cont'd.

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

Programs that will be offered:
Culinary Arts
Agriculture
Graphic Design and Multimedia Arts
Programming and Software Arts

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment