



**2023-2025 Title I, 1003 ESF-Focused Support Grant**  
**Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID

Authorizing legislation

Elementary and Secondary Education Act (ESEA), P.L. 114-95, Section 1003, School Improvement

This LOI application must be submitted via email to [loiapplications@tea.texas.gov](mailto:loiapplications@tea.texas.gov).

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.

Grant period from

Pre-award costs permitted from

**Required Attachments**

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Attachment
3. Pathway 2: Pathway 2 Supplemental Attachment
4. Memo of Discussion

**NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

**Amendment Number**

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

**Applicant Information**

Organization  CDN  Campus  ESC  EIN

Address  City  ZIP  Vendor ID

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

**Certification and Incorporation**

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name  Title

Email  Phone

Signature  Date

**Shared Services Arrangements**

Shared services arrangements (SSAs) are NOT permitted for this grant.

**Number of Campuses Included in this Application**

Pathway 1	<input type="text" value="13"/>
Pathway 2	<input type="text" value="0"/>

**Statutory/Program Assurances**

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

**Statutory/Program Assurances, cont'd.**

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

**Summary of Program**

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

In order to support campuses in carrying out school improvement activities, San Angelo ISD will support the process of the campuses engaging in an Effective Schools Framework (ESF) Diagnostic or utilize the ESF Diagnostic that was previously performed within the last three years. The campuses will then be able to narrow their focus on two high-leverage prioritized focus areas that align to the ESF Essential Actions. SAISD will also collaborate with ESC Region 15 to develop tailored implementation plans that include targeted Texas Instructional Leadership (TIL) professional learning sessions in their respective levers (Data-Driven Instruction, Lesson Alignment and Formative Assessment, and Observation and Feedback) to support the work in each of the PFAs.

The district’s strategic coaching infrastructure for campus principals would support individual growth as leaders, but also support the coaching of the work on the campus to keep the needle moving forward for students. Essentially, the infrastructure would follow the following pathway: ESC Region 15 coaching SAISD campus supervisors>SAISD campus supervisors coaching SAISD campus principals>SAISD Campus Principals coaching members of the Campus Leadership Team>Campus Leadership Team coaching Teacher Leader>Teacher Leader coaching Teachers. The coaching infrastructure would augment the scope of impact and the practice of assigning bite-size action steps that are manageable and aligned to the PFAs would be instrumental in guiding the work on the campus and ultimately increasing student success and outcomes.

San Angelo ISD will work collaboratively to align professional learning initiatives, staffing, curriculum, and instructional best-practices across the district that will support the school improvement initiatives outlined in the campus TIP. Action steps within the campus TIP will be aligned with each Prioritized Focus Area (PFA), as determined by the ESF Diagnostic. The Deputy Superintendent/Chief Academic Officer, District Coordinator of School Improvement (DCSI), and campus supervisor will work with campus principals to ensure alignment of the TIP with district goals, Campus Improvement Plan, district professional learning initiatives, Capturing Kids Hearts, Results Driven Accountability, Reading Academies, and the district/campus Community Based Accountability System. Collaboration with principals will also occur weekly or bi-weekly via email, zoom, or face to face touchpoints with the campus supervisor. Additionally, SAISD will support campus principals in hosting Quarterly Evidence Review Meetings to engage in discussion with the campus supervisor and other district representatives on trends or patterns in multiple sources of data in the areas of Attendance, Behavior, and Course Performance for the campus.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

To effectively monitor Targeted Improvement Plans (TIP) upon submission and during implementation, a campus specific timeline for the (TIP) and Effective Schools Framework (ESF) Diagnostic Process will be strategically developed to ensure that pacing is within the cyclic windows and critical deadlines are met. The timeline will also assist each collaborator (campus principal, DCSI, campus supervisor, and ESC 15 School Leadership Specialist) on the TIP to meet each feedback/input window, so that adjustments are made prior to uploading into the Plan4Learning platform. Additionally, the SAISD DCSI will work closely with the campus principal and campus supervisor to assign action steps and create a cyclic feedback loop where each campus is visited at least once a week or bi-weekly to check on the progress of the action steps and assign the next round.

In order to implement additional actions as needed, each campus will have a TIP repository created in a shared Google Drive. Each campus principal will have access and will be able to share with their campus leadership team. Additionally, the campus supervisor, DCSI, and ESC Region 15 School Improvement Specialist will also have access. The premise behind the shared google drive is to allow collaboration between the campus, campus supervisor, and ESC Region 15 throughout the process of the development and implementation of the TIP, as the work should be fluid, relevant, and ongoing. At the end of each cycle, the information for the campus TIP will be transferred from Google Drive into the Plan4Learning platform. The SAISD DCSI and campus supervisors will then engage in a monthly touchpoint with ESC Region 15 to obtain feedback on overall progress and make adjustments.

**Goals, Objectives, and Strategies, Performance and Evaluation**

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

SAISD's coaching infrastructure would allow for the modification of practices to ensure continuity and long-term sustainability of the continuous improvement process on campus. Essentially, the coaching infrastructure would follow the following pathway: ESC Region 15 coaching SAISD campus supervisors>SAISD campus supervisors coaching SAISD campus principals>SAISD Campus Principals coaching members of the Campus Leadership Team (assistant principal, instructional coach, and counselor)>Campus Leadership Team coaching Teacher Leader>Teacher Leader coaching Teachers. The SAISD DCSI and campus supervisors will work with each campus principal to provide action steps that are strategically aligned to the key practices and success criteria of each Essential Action within the Effective Schools Framework and outlined as the campus Prioritized Focus Areas in the Targeted Improvement Plan (TIP).

**Budget Narrative**

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

The proposed budget will meet the needs and goals of the program by providing funding for pivotal personnel units on campus (half-time reading and math interventionists) and critical professional learning opportunities (Coaching/Texas Instructional Leadership) deeply rooted in research based, best practices for student success and outcomes.

Future adjustments will be made based on feedback gathered in quarterly evidence review meetings with the campus supervisor and other district representatives in which the discussion of data ensues and the fidelity of campus initiatives that are aligned to Prioritized Focus Areas can be assessed. Funding will be adjusted based on what resources or personnel is needed to support the needs and goals of the program.

**Budget Narrative, cont'd.**

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

To ensure that campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan, monthly communication will be sent to campus principals from the SAISD DCSI regarding grant funding account balances.

Additionally, action steps assigned through the Targeted Improvement Plan will be aligned to the Prioritized Focus Areas driven by the Effective Schools Framework Diagnostic.

**Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>



**Appendix I: Amendment Description and Purpose** (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

*You may duplicate this page*

**Amended Section**

**Reason for Amendment**