



**2023-2025 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.
 The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.
 TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.
 Grant period from
 Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
 2. Pathway 1: Pathway 1 Supplemental Attachment
 3. Pathway 2: Pathway 2 Supplemental Attachment
 4. Memo of Discussion
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC UEI
 Address City ZIP Vendor ID
 Primary Contact Email Phone
 Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title
 Email Phone
 Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	1
Pathway 2	0

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of Every Student Succeeds Act Provisions and Assurances.
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

Statutory/Program Assurances, cont'd.

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

Waskom ISD is committed to improving systems and processes at our targeted campus by creating a common language, a culture of continuous improvement and creating a system of aligned resources. We will support Waskom Middle School in developing the Targeted Improvement Plan by focusing on identifying needs through the following activities. The district will support campus administrators in conducting an ESF Self-Assessment and align the activities on the Targeted Improvement Plan with the Campus Improvement Plan.

The district data specialist will support the campus in collecting baseline data (Self-Assessment, Campus Assessment Data, Surveys, Etc.) The district will review ESF priority focus areas with our ESC specialist to ensure alignment with campus data, needs of the students and utilization of research based best practices/resources.

District Instructional coaches along with support from ESC specialist will provide continual support with HQIM implementation and teacher coaching support.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

The assigned DCSI will monitor the implementation of Waskom Middle Schools campus Targeted Improvement Plan at the district level by scheduled bi-weekly check ins, each grading period, data validation, and through ongoing coaching and support through the principal supervisor. The DCSI will also collaborate with the Director of Special Education, Assistant Superintendent of Curriculum, Instruction, and Assessment, ESL Coordinator, Data Fellow, Migrant Liaison, McKinney Vento (Homeless) Liaison, Reading and Math Specialist bi-weekly to ensure alignment to grant goals and student progress in academic achievement.

The DCSI will continuously review systems and processes to ensure the campus has the necessary resources to support implementation of the goals and strategies. This will lessen any barriers, and meet the needs of all students.

The following steps will be implemented for monitoring:

Based on the data analysis DCSI and DLT will identify areas of progress and challenges. This will involve identifying areas where WMS is making progress toward their improvement goals and those that are struggling to meet their targets.

Once areas of progress and challenges are identified, the district will provide support and resources to campuses as needed. This will involve providing additional training or resources to teachers, changing curriculum or instructional strategies, or providing targeted interventions to students. This process will ensure that we are removing and addressing areas that may be a barrier to implementation. Throughout the implementation of the improvement plan, it is important to monitor progress and track data at both the district and campus level. This will allow the district to make adjustments as needed and ensure that the goals outlined in the improvement plan are being met.

Monitoring the implementation of a campus Targeted Improvement Plan at the district level requires ongoing data collection and analysis, targeted support and resources, and a commitment to continuous improvement by working closely with Waskom Middle School campus to support their improvement efforts.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

WISD will assess its current practices and policies to identify areas where flexibility may be needed during grant implementation and monitoring. This assessment will consider factors such as school culture, staffing, budgeting, and scheduling. WISD is committed to implementing TIL and will make adjustments with guidance from ESC specialists. WISD will establish a framework for flexibility that outlines the types of changes that can be made to practices and policies to support the implementation of the Effective Schools Framework Essential Actions and the aligned Targeted Improvement Plan. This framework will establish clear guidelines for making these changes, including the approval process and any reporting requirements. WISD recognizes that some current practices and policies may need to be flexible to continue improvement efforts. This may include flexibility in master schedule, leadership time and schedule, and personnel. By implementing these steps, WISD will provide operational flexibility to the awarded campus, which can help to ensure full and effective implementation of the Effective Schools Framework Essential Actions and the aligned Targeted Improvement Plan. This approach can help to improve student outcomes and build a culture of continuous improvement.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

The proposed budget will be focused on implementing Texas Instructional Leadership from our Region 7 ESC on Observation/Feedback, Leadership Coaching, Student Culture Routines and implementing PD for PLC implementation. The TIL support will provide training for the identified campus leadership team, coaching for Principal supervisors to build campus Principal capacity. Proposed budget will include payroll costs associated with professional development training to cover substitute cost and to compensate identified staff for the ESF work and TIP monitoring. Supplies including technology for implementation, programs for data collection, and travel cost associated with PD targeted for leadership capacity and implementation of grant activities.

Budget Narrative, cont'd.

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

Provide training: The LEA will provide training to campus leaders on how to identify expenditures that align with the Targeted Improvement Plan and Campus Improvement Plan. This training will include how to track grant spending, and how to report on grant outcomes utilizing the web-based TIP budget tool.

Allocate funds to campuses: The LEA can allocate a portion of grant funds directly to campuses based on their improvement plan goals and needs. This will allow campus leaders to have direct access to funds and make decisions on how to allocate resources to meet their improvement goals.

Monitor grant spending: The LEA will monitor grant spending at each cycle review at the campus level to ensure that funds are being used appropriately and that outcomes are being achieved. This monitoring will include regular reporting on grant spending and outcomes, on-site visits to campuses, and ongoing communication with campus leaders.

By implementing these steps, the LEA will ensure that campus leaders have direct access to grant funding and can use these funds to align with the Targeted Improvement Plan. This approach can help to increase the effectiveness of grant spending and improve student outcomes.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment

