K-12 COVID-19 Closeout Reporting Training Webinar:
SY2021-2022 & SY2022-2023

Tuesday, May 9th

Disclaimers

This presentation/session is intended solely to provide general information and guidance to participants and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of this or other programs.

This presentation does not constitute legal advice, and participants are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.

The presentation materials and slides provided before and/or during this presentation are subject to change and may be republished.

TEA

Disclaimers Continued

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Session Agenda
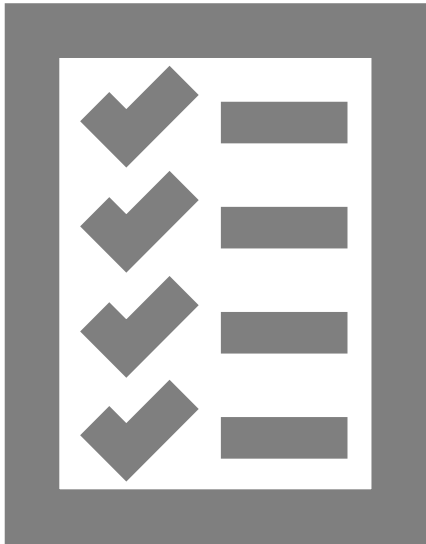
❑ Norms & Reminders

❑ Review the Purpose of Closeout Reporting Process & Important Dates

❑ Reconciliation Form Review

❑ Walk through Reconciliation Scenarios

❑ Reminders: Important Dates

❑ Q & A

Norms & Reminders

- Use the **Q&A feature** to ask questions (monitor to see which questions have been previously answered).
  - Our panelists from TEA & DSHS will respond to questions throughout the session.

- Please use the **Raise Hand** feature if you wish to speak.*

- This session is being recorded and will be posted on the **K-12 COVID-19 Testing Program Website**

- Engage!

K-12 COVID-19 Testing Program vs. School Health Support Grant
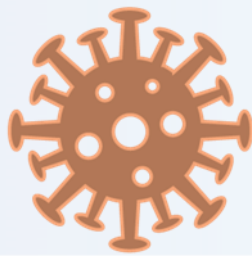
K-12 COVID-19 Testing Program

Provides eligible K-12 public and private school systems access to a group of vendors for COVID-19 tests (antigen & PCR) and staffing support.

School Health Support Grant

Provides eligible K-12 public and private school systems with access to needed funds **to further** support COVID mitigation/prevention resources and activities (list of allowable activities)

Purpose Of Closeout & Important Dates

- **Friday, May 5, 2023-** Last day for school systems to order COVID-19 tests from the **approved vendor list**. School systems will not be permitted to order tests beyond this date. Schools must only order tests that will be used by July 31, 2023.

- **Monday, May 15- Friday, August 11, 2023-** All school systems must submit a final reconciliation report available during this reporting window. **This link will be available Monday, May 15, sent via email to the listserv and posted on the TEA COVID-19 website.**
  - This final reconciliation will allow TEA/DSHS to ensure they receive the most accurate data; **school systems should NOT submit this final report until all of their COVID-19 testing has concluded for SY 2022-2023.**
  - If a school system plans to administer COVID-19 testing during the summer school months, they should wait until summer school concludes before submitting this final reconciliation report.
  - All final **Tests Services & Received Reports** (TSRR form) must be submitted during this window, including expired tests (PCR & rapid antigen). **Expired COVID tests should be reported the day after the expiration date.**

- **Friday, June 30, 2023-** Last day vendor staffing support will be on campuses to administer COVID-19 tests to staff/students.
  - School system staff can still administer COVID-19 tests between July 1-July 31.

- **Friday, August 11, 2023-** Last day school systems can report COVID-19 test results in vendor portals.
  - Results of tests that are administered on or after August 1 will not be required since the grant ends on July 31, 2023.

Reconciliation Form

Reconciliation Form Review

1. Review the basic features of the Reconciliation Form

2. Discuss specific scenarios*

3. Q & A specific to the reporting form

4. Reminder: Reporting window Monday, May 15 – Friday, August 11.

Scenarios: Reconciliation Form

The following slides outline six scenarios that provide further guidance for school systems as they complete the Reconciliation Form during the closeout reporting window.

Reconciliation Scenarios

#	Background	Scenario	Next Steps/Action:
1	• Previously submitted Tests and Services Received Reports (TSRRs) for all expired tests • Expired tests have been disposed of • Zero tests on hand	• District A received 500 antigen tests from vendor A. • 450 tests were administered & 50 tests expired on 4/1/23 • District A submitted a TSRR on 4/2/23 to report 50 expired tests and disposed of the tests • Testing has ended	• Since District A is no longer testing, submit a final reconciliation report (inventory) on/after 5/15/2023 stating 0 tests on-hand
2	• Tests on-hand had expiration dates extended to after 8/1/23 • Submitted TSRRs for all previous expired tests	• District B received 200 antigen tests from vendor B in two different shipments • 20 tests were administered & 100 tests expired on 1/6/23 • District B submitted a TSRR on 1/7/23 to report 100 expired tests and disposed of the tests • District B was notified that the expiration date of 80 tests has been extended to 9/30/23 • Testing will continue through summer school, which ends 6/30/23	• Submit a final reconciliation report (inventory) when summer school ends specifying the number of tests on-hand that expire after 8/1/23 • NOTE: do not submit a TSRR or dispose of tests that are not yet expired.
3	• Expired tests on-hand • Zero unexpired tests on-hand • TSRRs for expired tests have not been submitted.	• District C received 1,000 antigen tests from vendor C • 200 tests were administered & 800 tests expired on 4/15/23 • District C has not submitted a TSRR to report 800 expired tests • District C still has the expired tests on-hand	• Submit TSRR to report 800 expired tests • Dispose of the expired tests • Submit a final reconciliation report (inventory) on/after May 15, 2023 stating 0 tests on-hand.

#	Background	Scenario	Next Steps/Action:
4	• Unexpired tests on-hand • TSRRs for expired tests have not been submitted.	• District D received 700 antigen tests from vendor D in 2 shipments • 500 tests were administered; 50 tests expired on 2/21/23 & 150 tests expire 7/15/23 • District D has not submitted a TSRR to report 50 expired tests that expired on 2/21/23 • District D still has the expired tests on-hand	• Submit TSRR to report 50 expired tests • Dispose of the expired tests • Submit a final reconciliation report (inventory) when testing ends for 22/23 school year • Note: do not submit a TSRR or dispose of tests that are not yet expired.
5	• Testing has ended for 22/23 school year • Expired AND unexpired tests on-hand • TSRRs for expired tests has not been submitted.	• District E received 300 antigen tests and 300 PCR tests from vendor E in 2 shipments • 200 antigen tests were administered, 300 PCR tests expired on 3/12/23 & 100 antigen tests expire 7/22/23 • District E has not submitted a TSRR to report 300 expired PCR tests • District E still has the expired PCR tests on-hand	• Submit TSRR for expired PCR tests • Dispose of expired PCR tests • Submit a final reconciliation report (inventory) to document the number of antigen tests on-hand that expire before 7/31/23 • Note: do not submit a TSRR or dispose of tests that are not yet expired.
6	• Testing has ended for 22/23 school year • School ordered tests from multiple vendors • Expired AND unexpired tests on-hand • TSRRs for expired tests has not been submitted.	• District F received 400 antigen tests from vendor F in 2 shipments • District F received 300 PCR tests from vendor G • 100 antigen tests were administered; 100 antigen tests expired 4/22/23; 200 antigen tests expire 7/22/23; 300 PCR tests expired on 3/12/23 • District F has not submitted a TSRR to report 100 expired antigen tests or 300 expired PCR tests • District F still has the expired antigen and PCR tests on-hand	• Submit TSRR for 100 expired antigen tests for vendor F • Submit a separate TSRR for 300 expired PCR tests for vendor G • Submit a separate TSRR for each vendor • Dispose of expired tests • Submit a final reconciliation report (inventory) to document the number of antigen tests on-hand that expire before 7/31/23

Reminder: Important Dates

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Accessing Session Materials

Reminder:

- The following webinar materials will be posted on the TEA K-12 COVID-19 website & emailed to all participants by COB tomorrow, May 10.:

  - Webinar recording
  - PDF copy of the webinar PPT slides

K-12 COVID-19 Testing Program

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FAQ and Guidance

- SY 22-23 K-12 COVID-19 Testing Program Step By Step Guide (PDF) July 26, 2022
- SY 22-23 K-12 COVID-19 Testing Program Guidance & Eligibility Requirements (PDF) July 14, 2022
- SY 22-23 K-12 COVID-19 Testing Program FAQ (PDF) July 26, 2022

Tools, Templates and Resources

Reporting Forms

- SY 22-23 K-12 COVID-19 Vendor Staffing Log (PDF) July 27, 2022
- COVID-19 Test and Services Received Report
  - COVID-19 Tests and Services Received Report Instructions (PDF) January 10,

Lists

- SY 2022-2023 Vendor Resource Sheet (Excel) June 22, 2022
- K-12 Public School Allocation (PDF) August 1, 2022
- K-12 Private School Allocation (PDF) August 1, 2022

Applications

- SY 22-23 K-12 COVID-19 Testing Program Opt-in Application July 14, 2022
- SY 22-23 K-12 COVID-19 Testing Program Opt-in Application Preview (PDF) July 19, 2022
- CLIA Waiver Application Quick Start Guide October 7, 2021
- CLIA Waiver Application October 7, 2021
- CLIA Waiver Application Exemplar (PDF) October 7, 2021

Other Resources

- CDC Ways School Systems Can Access COVID-19 Testing January 21, 2022
- Abbott BinaxNOW COVID-19 Rapid Test Additional Extension Notification (PDF) January 27, 2022
- Houston Health Department (HHD): COVID Mitigation Support & Resources Outline (PDF) January 7, 2022

Questions

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Main Point of Contact

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