Applied Data

Where do we report our Applied data?

To report Applied data, use the Annual Performance Report screen under the ASEP menu in ECOS Entities. See the Technical Manual for specific instructions.

Admission Data

Is it still the case that alternative certification programs don't have to report SAT, GRE, and ACT scores?

This has not changed. An EPP reports the SAT, ACT, and/or GRE scores a) if the score is required for admission into the EPP; or b) if the university in which the EPP is located requires the score for university admission. All routes, undergraduate, post-baccalaureate, and alternative certification are included in this requirement.

Finisher Records List (Enrollment Records)

Do we need to move candidates in ECOS finisher status from Core Subjects EC-6 to Core Subjects w/Science of Teaching Reading (STR) EC-6 if they were caught in the transition of exams and certificates to help keep ECOS data up to date for the EPP and TEA?

If candidates have changed the certificate sought, then EPPs need to update the Finisher Records List to the new certificate being sought. Candidates who began under Core Subjects EC-6 are eligible for certification in Core Subjects w/STR EC-6 if they complete all requirements for Core Subjects w/STR EC-6 and pass the required certification exams.

If we find that a candidate is on the Finisher Records List of another EPP, where can we find a list of EPP names and contact information by county/district number (CDN)?

That information is on the TEA website. The program specialist assignment list that is posted in the Forms and Documents section on the Program Provider Resources page contains the CDN of EPPs as does the Consumer Dashboard linked on the Consumer Information page. The EPP contact information is on the interactive EPP map. EPP staff may also send a Help Desk ticket to Preparation Programs and one of the Educator Preparation specialists will respond with that information.

Clinical Experience Records

I have a group of clinical teachers who will begin their placement in August of 2024 and finish their placement in May of 2025. There are times when clinical teachers, for unforeseen reasons, will change to a different cooperating teacher during the second semester of clinical teaching. Still, other candidates may decide to sit out that second semester due to unforeseen circumstances, such as illness. My question is about how to best create clinical experience records. Should I create two records for all clinical teachers (one record for the first semester and one record for the second semester)? I ask because I'm not sure what to do about students who may have an August to May clinical record created in August, but who then later either have a different cooperating teacher in the spring or do not continue. Their record from 23-24 would be locked, so I wouldn't be able to adjust the record after September 1, correct?

If a candidate's mentor teacher changes during their internship, do we create a new clinical experience record for the candidate or do we reach out to TEA for assistance to make the change?

If the candidate is assigned a new cooperating teacher, mentor, or site supervisor during the clinical experience, add a new clinical experience record with the same start/end dates as the original record but with

new cooperating teacher/mentor/site supervisor information. A clinical experience record may be created with a date range of up to 18 months. If the clinical teaching or practicum is extended, the dates on the original record may be adjusted unless the end date of the record is in a past, locked ASEP year. If the record is linked to an observation, TEA assistance may be needed to correct the record. The clinical experience record should not be deleted if the candidate does not complete the clinical experience.

Observation Data

For an observation conducted in late August 2024, do you wait until 24-25 opens to enter the observation or do you do it before 23-24 ends?

Enter the observation in the reporting year in which the observation occurs. If the observation occurs in August 2024, then the observation is reported with the 23-24 data, before 23-24 ASEP closes on 9/15. However, if it becomes necessary to enter the observation after 23-24 ASEP closes, the new validation updates to ECOS will allow the observation completed in 23-24 to be entered in 24-25 if the assignment end date of the clinical experience is in 24-25.

Can TEA share a table of observations format for the new 228 changes for 24-25. The table showing the number of observations by route - P or V, is very helpful.

Can the table of observations for 24-25 include informal and formal observation counts with the labeled P or V? All EPPs implementing changes now would appreciate it.

An observation table is linked in the Observation Upload screen in ECOS Entities. That document will be updated with all the other updates that are responsive to updated requirements in Chapter 228. Informal observations are not reported in ECOS and not evaluated in ASEP. Therefore, guidance for informal observation reporting will not be included on the updated table that is linked in ECOS Entities.

We have field supervisors whose legal names have changed while working with us. They have observations tied to their previous name and now new observations since their name changed. Should we create two field supervisor records for them? Or how is this handled?

There is currently not a way to change the field supervisor's name in the field supervisor database if the field supervisor is tied to an observation. Also, the field supervisor database does not validate against the records in the educator account. For now, the EPP will continue to use the name that is in the field supervisor database without changing it.

Do we report observations conducted between 09/01/2024 - 09/15/2024? Just want to make sure we do not.

EPPs must report all formal observations. Observations that occur 9/1/2024 and after can be reported starting after 9/15/2024, when the 2024-2025 ASEP year unlocks.

Will candidates that started internships with probationary certificates in the 23-24 school year be held to the new standard and increased number of observations?

Internships occurring under a probationary certificate that begin prior to 9/1/2024 will be evaluated under the observation requirements in Legacy 228 (the version of Chapter 228 that is effective on August 31, 2024). Internships occurring under a probationary certificate that begin 9/1/2024 or after should follow the observation requirements in the new Chapter 228.

Affidavit and DBA Name

Our EPP has a "doing business as" or "dba" name but our teacher program has a different dba, how do we correctly provide dba names?

Please include all DBAs on the Affidavit form. You can provide more than one DBA name on the form.

Other Questions Relevant to State Reporting in 23-24

With 9/15/24 falling on Sunday, will reporting be due Sept 16th? Or will the 15th at 5 pm be the mandatory cut-off date and time?

As required in 19 TAC §229.3(e), the deadline for data submission is September 15. ASEP will be locked in ECOS at 5:00 pm on Sunday, September 15. EPPs are strongly encouraged to try to complete reporting requirements by end of day on Friday, September 13 because there will be limited TEA staff available on Saturday and Sunday to support EPPs who are having last-minute problems with data submissions.

September 15 falls on a Sunday. Each Sunday morning from 5:00 am to 2:00 pm, TEA Web Applications are not available due to routine maintenance. Will TEA Web Applications be unavailable for reporting during this time on September 15?

ECOS outages due to maintenance are not scheduled for the weekend of September 13-15. EPPs are strongly encouraged to try to complete reporting requirements by end of day on Friday, September 13 because there will be limited TEA staff available on Saturday and Sunday to support EPPs who are having last-minute problems with data submissions.

Where do we access RFCs?

Request for Correction (RFC) forms are posted in the Forms and Documents section (scroll all the way down) on the Program Provider Resources page on the TEA website.

Other Questions

Will the 2024-2025 ASEP data (all indicators) be "report only" for all EPPs due to the implementation of the new requirements in Chapter 228 by EPPs, or are only specific indicators for report only?

The SBEC has not engaged in rulemaking that would make 2024-2025 ASEP indicators be report only. TEA recommends that EPPs assume that indictors will be operational. Note that rulemaking about ASEP is in Chapter 229.

Will 2025-2026 be the new baseline for the 3 years of data collection for ASEP?

The SBEC has not engaged in rulemaking that would create a new baseline for data collection or small group aggregations. TEA recommends that EPPs assume that indicators will not have a reset baseline..

When will the next certification officer training be scheduled by TEA?

The next Certification Officer Training will be sometime in Fall 2024. Watch for the date and registration link in the EPP weekly newsletter.

Will the added informal observations be updated on the ECOS screens?

There are no plans at this time to require informal observations to be reported in ECOS. Evidence of informal observations must be retained in EPP records per the record retention requirements in Legacy 19 TAC §228.40(f) and §228.10(b)(1)-(2), or effective September 1, 2024, in 19 TAC §228.31(i) and §228.13(h).